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IAPSS Annual Report 2005-2006

*Report to be presented at the 10th IAPSS General Assembly in Amsterdam,
The Netherlands*

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Annex 1	Fourth ExCom Monitoring Report
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PART I – Introduction by the Chairperson

The IAPSS Annual Report for 2005-2006 will give you the overview of IAPSS' activities during the whole mandate and it will also provide insight into ExCom's working methods and decisions.

During the ExCom training in mid-October 2005, strategies were developed and goals were defined which resulted in the Operational Plan (OP) for the mandate. The ExCom agreed that IAPSS arrived at a crucial point in its existence: the establishment of the IAPSS permanent seat in Ljubljana in 2003 made a rapid development of the association possible. Due to a permanent staff working on a regular daily basis, there was now a solid ground for IAPSS to develop into a highly professional organisation. The ExCom decided to work on four crucial elements which are all essential if it aims to become a fully professional organisation

As the first priority, ExCom distinguished the necessity of improving IAPSS' profile and identity through **restyling IAPSS' image**. Creating an appealing image and emphasising the benefits that both students and partners can gain through membership and cooperation with the Association will reflect positively on the Association as a whole. Changes on the IAPSS website were made and IAPSS' Vision, Values and Mission were adapted to the current needs and the Pillar System was created.

The second goal of the mandate was to secure the **financial stability of the Association**. A significant part of ExCom's activities was directed towards obtaining financial resources for the mandate 2005-2006 and to secure the mandate 2006-2007. Initiatives regarding fundraising were successful. The ExCom secured the financial situation for 2005-2006 and also the first three months of the mandate 2006-2007.

Thirdly, ExCom decided to focus on the **initiation and implementation of projects**. It is our firm believe that increased activity through diverse projects is a proof to IAPSS' members and external partners that this association is professional and serious. IAPSS needs activities in order to involve its members. Several proposals for financial support for projects were submitted and the ExCom invested a great deal of energy in running the biggest project of this mandate: *'Old New and Future Europe'*, supported by the European Commission.

The fourth goal was **to improve and extend the communication network** through closer interpersonal contacts. Due to the insufficient response from IAPSS members, ExCom fundamentally changed its approach in recruitment and communication. The ExCom weekly updated the IAPSS Contact Persons by phone and this direct approach bridged the gap between the ExCom and the IAPSS members. The 'Contact Persons Training' in July was a huge success. Intensive training was conducted, discussions regarding the future cooperation took place and new projects were initiated. We firmly believe that future ExCom's should focus its work on training and gathering IAPSS members, in order to create new projects and to increase the level of knowledge on fundraising and project management. Contact Person Trainings are a perfect method to reach these goals.

As the former Chairperson of IAPSS, I am extremely proud of the obtained results. Everybody has worked hard during the year. Therefore, I would specifically like to thank the ExCom 2005-2006, who became my dear friends. Furthermore, acknowledgement goes to the active Staff, the Volunteers and IAPSS' respective Partners for their endeavours, energy and belief in IAPSS.

On behalf of ExCom 2005-2006,
Yvon Braam

PART II – Implementation of the Operational Plan 2005-2006

Part II of this report shows the level of implementation of the programs and objectives stated in the OP 2005-2006. It is taken from the last ExCom monitoring Report, period 4: 15.12.2005 – 15.02.2006. For a full description of the ExCom activities - what was done, what has to be done, problems and solutions - see *annex 1*; the full final ExCom Monitoring Report.

STRATEGIC GOAL A: Institutional Strengthening

Program A.1: Permanent Seat Program

OG: to assure the administrative framework for the existence and development of IAPSS

OObj A.1.1: Ensure financial stability for the existence and development of the Permanent Seat for one IAPSS fiscal year.

Yvon Braam

1	2	3	4	5
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STRATEGIC GOAL A: Institutional Strengthening

OObj A.1.2: To assure maintenance and professional coordination of the ExCom office.

Yvon Braam

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OObj A.1.3: To encourage the Political Science students to candidate for the IAPSS Executive Committee.

Yvon Braam

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OObj A.1.4: To ensure the necessary preconditions for living, studying and knowledge-transfer of the future ExCom.

Yvon Braam

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Program A.2 Internal Organization Program COMPLETED 2004

Program A.3: IAPSS Annual Conference Program

OG: Organization of the IAPSS Annual Conference.

OObj A.3.1: Organization of the IAPSS Annual Conference in Amsterdam, the Netherlands in April 2006

Premium Association Member (PAM) Esmeralde Van Vliet

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OObj A.3.2: Initiation of the preparations for the IAPSS Annual Conference 2007.

PAM 2006/2007 and Nataša Žbovec

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Program A.4: IAPSS General Assembly Program

OG: Organize the IAPSS General Assembly.

OObj A.4.1: Organization of the IAPSS General Assembly in Amsterdam in April 2006. <i>PAM Esmeralde van Vliet and Nataša Žebovec</i>	1	2	3	4	5
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OObj A.4.2: Initiating the preparations for the IAPSS General Assembly 2007. <i>PAM 2006/2007 and Nataša Žebovec</i>	1	2	3	4	5
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Program A.5: IAPSS Alumni Club Program
OG: Ensure development of the IAPSS Alumni Club.

OObj A.5.1: To coordinate initiation of the IAPSS Alumni Club. <i>Alessio Sanguinetti, Giuliano Gennaio and Giulia Giuliani</i>	1	2	3	4	5
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STRATEGIC GOAL B: Development

Program B.1: Regional Development Program COMPLETED 2004

Program B. 2: Regional Centers Program
OG: to facilitate liaison between Political Science students and other relevant actors in one region and offer opportunities for the full activation of students in one region by opening of regional centers.

OObj B.2.1: To further develop the IAPSS Regional Center for Central and Eastern Europe (Bucharest, Romania). <i>Milena Marin and Giulia Giuliani</i>	1	2	3	4	5
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OObj B.2.2: To further stimulate the Regionalization of IAPSS. <i>Giulia Giuliani</i>	1	2	3	4	5
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Program B.3: IAPSS Fund for Assistance
OG: Establish the IAPSS Fund for Assistance.

OObj B.3.1: To facilitate the participation of students from developing countries to the Annual Conference and General Assembly. <i>PAM 2006/2007 and Nataša Žebovec</i>	1	2	3	4	5
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Program B.4: Students for Students
OG: To mediate support from students for students in disadvantaged areas/situations (e.g.: providing books).

OObj B.4.1: To stimulate the members and the Regional Centers to search for funds and / or host fundraising activities <i>ExCom</i>	1	2	3	4	5
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STRATEGIC GOAL C: Research and Students

Program C.1: POLITIKON— the IAPSS Journal of Political Science
OG: To continue and develop POLITIKON. <i>Anca Oprisor</i>

OObj C.1.1: Print Issue 10 of POLITIKON—The IAPSS Journal of Political Science.	1	2	3	4	5
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OObj C.1.2: Publish Issue 11 of POLITIKON—the IAPSS Journal of Political Science.	1	2	3	4	5
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OObj C.1.3: Start work on creating a large-scale, viable distribution system.	1	2	3	4	5
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OObj C.1.4: Keeping the attained qualitative standards of POLITIKON.	1	2	3	4	5
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OObj C.1.5: Keeping up the number of submissions.	1	2	3	4	5
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OObj C.1.6: Ensuring visibility of the Journal.	1	2	3	4	5
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OObj C.1.7: Finding necessary funds to attain the proposed objectives.	1	2	3	4	5
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Program C.2: IAPSS Working Groups Program

OG: Develop the program of common student research on an international level and increase activity in existing groups and get new groups founded.

OObj C.2.1: Raising the awareness of the IAPSS members concerning this project during this mandate. <i>Anca Oprisor</i>	1	2	3	4	5
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OObj C.2.2: Have at least six functional working groups in the period of the mandate. <i>Anca Oprisor</i>	1	2	3	4	5
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Program C.3: IAPSS Annual Academic Conference Program

OG: To coordinate the organization of IAPSS Annual Academic Conference.

OObj C.3.1: To assist the organization of the Annual Academic Conference 2006. <i>Anca Oprisor</i>	1	2	3	4	5
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STRATEGIC GOAL D: IAPSS in the World

Program D.2: Polsci community

OG: To contribute actively to the development of an international political science community.

OObj D.2.1: To stimulate cooperation and common activities with Political Science Associations and Political Science Institutions. <i>Yvon Braam</i>	1	2	3	4	5
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Program D.3: Interdisciplinary world

OG: To encourage interdisciplinary networking as a mean to promote communication and understanding between fields and cultures.

OObj D.3.1: Facilitate relationships with similar international student organisations, in order to share knowledge and experience, thus creating conditions for development within IAPSS. <i>Yvon Braam</i>	1	2	3	4	5

STRATEGIC GOAL E: Non-Formal Education

Program E.1: IAPSS Worldwide	
OG: IAPSS in all Political Science Schools.	

OObj E.1.1: To make IAPSS more known in universities with existing members: "Deepening" <i>Giulia Giuliani</i>	1	2	3	4	5

OObj E.1.2: To recruit new members: "Widening" <i>Tudor Trof</i>	1	2	3	4	5

OObj E.1.3: To have 5 IAPSS Days within the IAPSS community in the period of the current mandate. <i>Raluca Teodor</i>	1	2	3	4	5

Program E.2: IAPSS Yellow Pages	
OG: to develop the IAPSS web page as a tool in providing users with useful political science information.	

OObj E.2.1: Develop Yellow pages program. <i>ExCom</i>	1	2	3	4	5

OObj E.2.2: To develop the Opportunity Center. <i>Yuliya Baranovska</i>	1	2	3	4	5

OObj E.2.3: To develop the Jungle Book for Associations. <i>Giulia Giuliani</i>	1	2	3	4	5

Program E.3: Student Exchange	
OG: to facilitate access for political science students to a different educational system and to intercultural experiences.	

OObj E.3.1: To promote exchanges (Study visits, leisure visits...) between IAPSS association members. <i>Venla Stodolsky</i>	1	2	3	4	5

Program E.4: Twinning	
OG: to stimulate study visits between local associations and by this ensure the exchange of knowledge among IAPSS Members.	

OObj Operational Objective E.4.1: To promote the program among the members. <i>Raluca Teodor</i>	1	2	3	4	5

OObj E.4.2: To implement a pilot twinning. <i>Raluca Teodor</i>	1	2	3	4	5
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STRATEGIC GOAL F: Formal Education

Program F.1: IAPSS Four Seasons University
OG: To develop the program. <i>Giulia Giuliani</i>

OObj F.1.1: Define the program.	1	2	3	4	5
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OObj F.1.2: To create a guide for the program.	1	2	3	4	5
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STRATEGIC GOAL G: Career

Program G.1: Internship Program
OG: develop the internship program.

OObj G.1.1: To initiate the internship program. <i>Venla Stodolsky</i>	1	2	3	4	5
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Program G.2: IAPSS Internship Program
OG: To start a process with providing internship possibilities to IAPSS members.

OObj G.2.1: To ensure one internship at IAPSS Permanent Seat. <i>Nataša Žebovec</i>	1	2	3	4	5
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Program G.5: Job Related Activities
OG: to facilitate organized contact among political science students and possible employers.

OObj G.3.1: Connect job possibilities with students <i>Venla Stodolsky</i>	1	2	3	4	5
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AD-HOC PROGRAMS

Ad-hoc Program 1: Re-styling IAPSS
OG: Re-style the IAPSS image to enhance its structure and concept to suit to requirement and needs of its members.

OObj AH1.1: Distinguish IAPSS as a recognisable body for present and future members. <i>Tudor Trof</i>	1	2	3	4	5
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OObj AH1.2: Redefine the IAPSS Mission and vision according to emerging needs of the Association. <i>Yvon Braam</i>	1	2	3	4	5
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OObj AH1.3: Redesigning the website, to make it user friendly and more attractive and navigable. <i>Yvon Braam</i>	1	2	3	4	5

Ad-hoc Program 2: IAPSS financial resources					
OG: Stimulate fundraising activities to provide essential resources for execution of IAPSS' projects. <i>Yvon Braam</i>					

OObj AH2.1: Obtain funds necessary for sustainability of the permanent seat program.	1	2	3	4	5

OObj AH2.2: Obtaining funds necessary for implementation of various projects and raising awareness among our members of these possibilities.	1	2	3	4	5

OObj AH2.3: Shared dedication and involvement in activities related to fundraising.	1	2	3	4	5

Ad-hoc Program 3: Balkan project					
OG: Promotion of intercultural learning and understanding in the Balkan Region.					

OObj AH3.1: to connect students in the Balkan region. <i>Giulia Giuliani</i>	1	2	3	4	5

OObj 3.2: Stimulate interdisciplinary and intercultural reasearch about the region. <i>Anca Oprisor</i>	1	2	3	4	5

AD HOC Program 4: Old, New, and Future Europe					
OG: Organization of the international IAPSS events Old, New, and Future Europe.					

OObj AH4.1.1: Organization of the regional conference "Further European Enlargement" in Romania, Bucharest in April, 2006. <i>Julia Calin and Nataša Žebovec</i>	1	2	3	4	5

OObj AH4.1.2 Organization of the regional conference "Europe – Plurality of Identities" in Rome, Italy in May, 2006. <i>Angelo di Legge and Nataša Žebovec</i>	1	2	3	4	5

OObj AH4.1.3: Organization of the international conference "Europe in the World" in Ljubljana, Slovenia in May, 2006. <i>Marina Ferfolja and Yvon Braam</i>	1	2	3	4	5

OObj Goal AH4.2: Coordination of three international IAPSS events within <i>Old, New, and Future Europe</i> . <i>Nataša Žebovec</i>	1	2	3	4	5

AD HOC Program 5: Model NATO					
OG: Organization of the international Model NATO.					

OObj AH5.1.1: Organization of the model NATO in Portorož, Slovenia in September, 2006. <i>Yvon Braam</i>	1	2	3	4	5

Ad HOC Program 6: Training week for the IAPSS contact person
OG: Increase the activities of the local members

OObj AH6.1.1: to meet the members in person and network them in order to make them develop joint project <i>Giulia Giuliani</i>	1	2	3	4	5

Ad HOC Program 7: POLITIKON – special edition					
OG: Publish issue 12					
OObj AH6.1.1: Publish Issue 12 of POLITIKON—the IAPSS Journal of Political Science. <i>Anca Oprisor</i>	1	2	3	4	5

PART III – Report of Activities on IAPSS’ Departments

Academic Department (*Anca Oprisor*)

POLITIKON - IAPSS Journal of Political Science

The year 2005-2006 was a true success for the Politikon Editorial Board in terms of completing proposed objectives and building stability.

Issue 10 was finalized and printed, and later brought to IAPSS members at the General Assembly in Amsterdam 2006. Issue 11, debating *the Future of the Transatlantic Relationship* was published as well. An important progress was made in integrating and connecting IAPSS projects when a special edition of Politikon (Issue 12) was published and printed containing a selection of the best essays presented at the triple conference *Old, New and Future Europe*.

Another positive aspect was gaining the support of several professional institutions: the Peace Institute in Ljubljana, Sage Publications and the International Political Science Association - who agreed to promote Politikon in their International Political Science Review. Moreover, Politikon authors had the opportunity to present their work at two major academic events: the *International Studies Association Annual Convention*, San Diego, USA and the *International Political Science Association World Congress* in Fukuoka, Japan. The journal was also included in the Directory of Online Access Journals, as proof of its progress and growing visibility.

Lack of funds, one of the constant problems encumbering the evolution of the journal was successfully addressed this year by integrating Politikon topics with other IAPSS projects and grant applications. As a result, the ExCom provided part of the necessary funds. Other sources of funding were Slovenian student associations. The Board researched international funding possibilities and worked to establish contact with several private companies and institutions- without positive impact, however.

The website was restructured into a more professional, user-friendly interface with readers. Even so, the Board has to continue its efforts of increasing the availability and visibility of the Journal.

Times were not always smooth: the Board was confronted with communication difficulties and later with the resignation of one of its members (Roberto Ciaramaria), but was able to keep control and continue performing its duties.

A major factor leading to the success of the 2005-2006 mandate was the involvement of the Editorial Board 2006-2007, who brought their enthusiasm and knowledge to the team long before their own work was set to start.

Working Groups

WGs have proved to be a problematic program the past year as well. Unfortunately, substantial progress was still not made in building and preserving functional groups.

The Middle East working group was, initially, a success, with around 25 international members and an active coordinator in constant dialogue and making plans for publication of an international paper on the topic of discussion.

Revitalization of older groups and launching or maintaining planned new groups failed. Several information campaigns were created in order to attract IAPSS members as well as other interested students to form groups, but with no major progress. The ExCom then decided to reform the policy and bring a new approach: the new policy concentrates on international exchange of information, the creation of direct and concrete results following the work of participants, an important role for local associations as permanent managers of internationally-oriented online groups.

Whether the policy can revitalize the project or whether there needs to be a decision made towards its viability is a matter to be seen at the end of the present IAPSS year.

Parallel to the Working Groups, the Opportunity Centre has provided the IAPSS community with a regular selection of information on international events and study opportunities.

Annual Academic Conference (AAC)

The first Annual Academic Conference in IAPSS history took place in November 2006, successfully organized by ASSP Trieste. The event brought an interdisciplinary approach to the issue of Non-Violence. In IAPSS spirit, international participants had the opportunity to debate upon the theme, guided by proficient trainers and guest speakers among which Prof. Nikolai Tolstoy and Mrs. Tara Gandhi, descendents of Leo Tolstoy and Mahatma Gandhi. The event promises to become a landmark in IAPSS yearly calendar of events.

A Different View (ADV)

A Different View grew constantly after the appointment of a new coordinator, Dylan Kissane. New columns were added in order to increase the attractiveness of the Magazine and to put to use its potential of increasing IAPSS feeling of identity and flow of information. Efficient communication and promotion and the high quality of selected articles have made this project one of the most fruitful of the past year.

General Secretariat

The General Secretariat in Ljubljana functions as the driving force of the organization. Its most salient and vital tasks are coordination of the Association as well as internal and external communication. Since the ExCom of 2005-2006 considered the policies established during the previous mandate as successful, it generally continued to follow the working methods.

The IAPSS Secretariat was moved at the end of the mandate from the University of Ljubljana main building (Kongresni trg 12.) to the Faculty of Social Sciences (Kardeljeva Ploščad 1.)

Internal and Exterior Communication and Correspondence

Communication between ExCom and members has been conducted mainly by mediation of the Membership Department. All incoming requests have been dealt with either by Chairperson, Executive General Secretary, or forwarded to ExCom member who is the head of the relevant department. Members and staff are contacted mainly through mailing lists, e-groups and website.

The minutes of the ExCom are uploaded on the IAPSS staff e-group, with the notification subsequently sent to all e-group members. The main purpose of this is to ensure transparency of our organization, and serve as a means for reflection and a feedback by IAPSS staff and members on the work of the ExCom.

Administrative guidelines for the ExCom have been specified and among various tasks, they include communication within the group, archiving, office guidelines, to name only a few.

Financial department (Natasa Zebovec)

Activities performed in mandate 2005-2006 in respective department can be divided into following groups:

- Financial planning; Making a yearly budget for 2006, planning and following the realization of the budget.

- Preparation of the budgets for several activities; For every project applied to any of the institutions provisional budget needed to be prepared.
- Implementation of the budgets; especially bigger projects needed a careful implementation of the budget, namely division of expenditures and to assure the incomes predicted.
- Reports; 1) Financial reports for all projects that were implemented in 2005-2006 had to be written. 2) Unfortunately reporting to the IAPSS community has been neglected in 2005-2006 mandate due to the want of time in combination with many activities that were going on or many tasks that needed to be performed. New ExCom is already searching for a solution to this problem.
- Book-keeping;
- Fulfilling requirements by the Law; reports to the Agency of the Republic of Slovenia for Public Legal Records and Related Services and to the Ministry of Finances.
- Performing daily businesses related to financial matters; invoices, money transfers, financial arrangements, etc.
- Fund-raising; in cooperation with fund-raising department.

The focus was on performing activities necessary for smooth implementation of the projects as well as activities that enabled ExCom to perform its work and on fulfilling the requirements by the donors or by the law.

Due to the discontinuity in human resources between two mandates, especially due to the resignation of the Treasurer and later on Chairperson in mandate 2006-2007, it was impossible to change mandatory at the bank. Therefore a former Treasurer had to perform daily businesses at the bank as well as making financial part of the reports for donors, such as NATO for Model NATO seminar, European Commission for administrative grant and Agency of the Republic of Slovenia for Public Legal Records and Related Services for obligatory yearly financial report for the year 2006. In few months time successful transfer of knowledge to the new Treasurer has been done and new mandatory at the bank has been appointed.

Fundraising Department (*Yvon Braam*)

The weakness concerning fundraising is that all fundraising activities are mainly conducted by the ExCom in Slovenia, which has limited capacity. Apart from focusing on obtaining funds through potential partnerships, we focused on projects for providing resources necessary to support the permanent seat and we found this very effective.

Permanent Seat

- a) **Faculty of Social Sciences of the University of Ljubljana** provided IAPSS office space, internet connection and reimbursement for the monthly phone costs amounting up to 80 euros
- b) **European Commission Grant**, which provides support to administrations of international NGO's → grant received for the amount of 19.644 €
- c) **SOS** (the Slovene Student Union) and IAPSS came to an agreement regarding a payment and after signing an annex to the existing contract, SOS transferred 1.000.000 Tolar (4.000 euros) to IAPSS' account → contract has ended
- d) **Student Organisation of the University of Ljubljana (SOU Ljubljana)** there were negotiations on supporting IAPSS' permanent seat program with 500.000 Tolar (2000 euros). Resources obtained would thus replace the funds which SOS missed to provide → contract was not signed due to political changes
- e) **Zavod SOBA (Agency SOBA)** granted IAPSS 1.000.000 SIT (5.000 euros) → contract was signed

- f) **Student service M. Agencija** → donated 300.000 SIT this year on the basis of the contract.
- g) **SOU Ljubljana** supported POLITIKON issue number 10 and 12 with the amount of 290 euros
- h) **Municipality of Ljubljana** - a request for structural support to the Mayor's office was planned → application on hold.
- i) Several **private organisations** were targeted → all proposals rejected

Projects

Approved projects:

- a) **European Commission:** as part of project Old New and Future Europe, will financial support POLITIKON issue 11 (special edition) → contract signed
- b) **European Commission:** 'Contact Persons Training' (CPT) → funded from the EC grant budget and implemented in June 2006
- c) **European Commission** (DG Education and Culture): Project 'ONFE' (Ljubljana conference & Rome conference)
- d) **NATO:** Project 'Student Model NATO Portoroz' → fully funded by NATO, implemented last week of September 2006
- e) **EYF** (category A): '*Youth Bridging the Gap: Reaching Out to the Roma*' → approved during mandate 2006-2007, which also opens the possibility to apply for the EYF Administrative Grant in February 2007. The project Rome conference was implemented with financial support of Asp Luis Gvido University, which is a very good example of cooperation between IAPSS and organization/university at the local level.

Rejected Project Proposals:

- **European Youth Foundation (EYF):** project 'Student Voice'
- **Municipality of Ljubljana:** additional funds for project 'Old, New, & Future Europe', the Ljubljana Conference
- **European Commission** (DG Education and Culture) → Project '*Crossing Borders*' (call 47/05)
- **European Commission** (DG Education and Culture '*Lima Meets Ljubljana*') (call 47/05)
- **US embassy in Slovenia:** project 'Democratisation and Education at Slovene Universities'
- **US Embassy in Slovenia:** project '*Youth Bridging the Gap: Reaching Out to the Roma*'

Human Resources Department (*Maria Giulia Giuliani*)

IAPSS' Human Resources (HR) for the year 2005/2006 have been recruited among the IAPSS members by using various means of communication (mailing lists, newsletter, website) and in the case of individual members, through application forms.

The mandate 2005/2006 saw some firsts in its human resources department such as the positions of: EVS volunteer (Juliya Baranovska – Latvia), Council of Europe Liaison Officer (Stephan Schatzman – Switzerland), "A Different View" Editor (Dylan Kissane – Australia).

Other staff positions have been the Latin America coordinator (Diego Silva – Peru), Western Africa Regional Coordinator (Augustine Nwaka – Nigeria), Eastern Africa Regional Coordinator (Boaz Adhego - Kenya).

The position of Western Africa Regional Coordinator has been revoked towards the end of the mandate from Augustine Nwaka because of incoherence with the IAPSS financial policies from Mr. Nwaka's side.

As the contact persons are an important part of IAPSS', a training tailored especially for them took place in Ljubljana in June. Due to its huge success a second training will be prepared for the contact persons during the next mandate.

A training specifically for the ExCom 2006-2007 has been prepared and scheduled for the first week of October by the ExCom 2005/2006. However, due to absence of the majority of the newly elected team this training never took place.

This ExCom firmly believes that intensive training of the newly elected ExCom and Contact Persons is the key to professionalize IAPSS and furthermore successful stimulation of HR and with that IAPSS active membership.

International Cooperation Department (*Yvon Braam*)

The focus of the IC department during this years mandate was on further deepening the existing relationships with the prospect of arriving to the stage where these partnerships would be more than just 'in name', but rather should include regular communication, mutual active promotion of organizations, shared activities and projects. Apart from deepening the existing relationships, ExCom targeted several new organizations as potential partners, whereas the tasks are divided among the ExCom members.

Another of the ExCom aspired goals was the creation of the 'patron system'. Providing a support of eminent statesmen and cultural personalities, acting as IAPSS ambassadors, would contribute to IAPSS promotion and credibility, however, this idea was not implemented and we would suggest future ExCom's to work on this.

Existing contacts:

- a) American Political Science Association (APSA)
- b) International Political Science Organisation (IPSA)
- c) European political Science Network (EPSnet)
- d) NATO
- e) Council of Europe
- f) International Studies Association (ISA)
- g) International Students of History Association
- h) AEGEE
- i) ESIB
- j) Erasmus Student Network (ESN)
- k) Peace Institute in Ljubljana
- l) South- Eastern European Educational Cooperation Network

Legal Department (*Natasa Zebovec*)

During the mandate 2005-2006 within the legal department hardly any activities took place. Three main actions were:

- Change of the Internal regulations
- Statute changes
- Registration of the legal representative of IAPSS

Proposals for statute changes and changes in the IAPSS internal regulations have been presented in advance by the ExCom and a few individuals. The IAPSS General Assembly has accepted/rejected them. Statute changes have been registered at the Administrative Authorities, as required, on 30 October 2006 and came in effect in November 2006.

For mandate 2006-2007 former ExCom suggests to the new ExCom to make statute changes according to the new accepted Law on organizations/associations in Slovenia and according to the change of address of IAPSS Permanent seat/Office, now residing at the Faculty of Social Sciences.

Membership Department (*Maria Giulia Giuliani*)

The IAPSS Membership Department suffers from a number of problems which are mainly caused by the lack of knowledge and consequent necessity of involvement of the members in the Association's existence.

Activities directed towards improvement have been made during the mandate 2005/2006 such as: increased communication between local members and ExCom, increased number of projects offered to the members, increased visibility through PR, greater inclusion of the members during the General Assembly thanks to "Speaker's Corner" and 'IAPSS awards' to the most active associations.

The training for the IAPSS Contact Persons brought 17 motivated members to Ljubljana, who had a chance to deepen their knowledge about IAPSS, fundraising, strategic planning, project management and conflict management. Such steps have been important, yet not enough to reach the full realization of IAPSS' potential. Members should be more aware of their possibility to gain and contribute to IAPSS' projects, and consequently the interest of the members to cover the positions within the organizational framework should increase.

The Membership Department paid as well attention on widening, with the result of 24 new Associated Members (a.k.a. individual members) and 7 new Association Members.

The 24 new Associated Members (a.k.a. Individual Members) which IAPSS embraced in the year 2005/2006 are from the following countries: Albania, France, Germany, Hungary, Kaliningrad (Russia), India, Italy, Malta, Moldova, Nigeria, Philippines, Poland, Portugal, Romania, Sweden, The Netherlands, Turkey, U.K., U.S.A.

The 7 new Association Members joined IAPSS in the year 2005/2006 are:

- IAPSS CEU (Budapest, Hungary)
- Sofia Student Council (Sofia, Bulgaria)
- AISS Cluj-Napoca (Cluj-Napoca, Romania)
- ismus (Nijmegen, The Netherlands)
- GAPSS (Thessaloniki, Greece)
- IAPSS EMU (Nicosia, Cyprus)
- MAPSS (Podgorica, Montenegro)

Planning and Monitoring Department (*Tudor Trof*)

Planning mandate 2005-2006

In the process of planning the 2005-2006 mandate, the ExCom reviewed the monitoring reports from the previous mandate and gathered information on implementation of the OP programs of 2004-2005. The ExCom created its work objectives during the training conducted in Ljubljana in the mid October. The OP included:

- Selected prioritized programs of the Strategic Plan.
- Ad-hoc programs.

Operational Plan for the mandate of 2005-2006 was finalized and published on the 15th of November 2005.

Monitoring

The monitoring was performed on the basis of a form created in 2004. The monitoring was conducted on a regular basis, in order to achieve a continuous evaluation - a total of 4 evaluations. In addition, the contact between SupCom and ExCom was more frequent - enabling SupCom to review, assist and give input to the ExCom's activities. Monitoring reports are an integrated part of the ExCom - SupCom relationship and help in fulfilling the obligations of both bodies according to the Statute.

Project Development Department (*Yvon Braam*)

ExCom tried to be timely informed and updated on potential calls for external financing at all times. The possibility of initiating projects was promoted amongst our members - specifically regarding the possibility to conduct 'exchange' between member associations - and the ExCom takes responsibility for informing about the deadlines for external financing of projects. The IAPSS Contact Persons Training was an excellent opportunity to directly inform and train the members on fundraising and specifically on the Youth Program from the European Commission.

An ambitious big project was applied on the 1st of July to the Youth Program (action 5) called: 'Crossing Borders'. Eight IAPSS member associations were involved within the project. Unfortunately, the project was rejected.

ExCom actively tried to find partners for projects and it has assisted some IAPSS members in the application procedure. In the future, this will be an even bigger part of the work of the ExCom.

Public Relations Department (*Tudor Trof*)

The ExCom's primary goal regarding PR was restyling IAPSS' image. The first tangible result was the change of the IAPSS official website layout and content, this in order to have a more simple and attractive look and easy navigable structure.

PR materials such as presentations, guidebooks, an ExCom blog and IAPSS first brand: "IAPSS Active" were created to give a more dynamic and professional image to the Association.

Also, a new communication strategy between the ExCom and the rest of the elected bodies, the ExCom and IAPSS members, partners etc., was developed in order to overcome the knowledge gap about the Association.

ExCom has been working to improve IAPSS' image on the local level, targets were: the Faculty of Social Sciences - students, faculty representatives and professors - other local student associations, local media, local companies and embassies. Attracting volunteers and promoting IAPSS as an active student organisation in Slovenia was the main aim of this campaign.

Informal activities were conducted in order to enhance members connection to the Association. Methods used were: parties, photo contests and other informal activities.

The start of a more complex IAPSS re-branding activity has been started during the ExCom's mandate. The aim of the campaign is to create the IAPSS brand, which will define the Association and position it in the market field of international student associations.

PART IV – Report Premium Association Member (*Esmeralde van Vliet*)

The organizing committee of Machiavelli – the Netherlands - has organized the IAPSS Annual Conference (AC) and General Assembly (GA) 2006. This report gives a short analysis of the AC and GA. Please take a close look at the recommendations for future GA's and AC's.

Annual Conference

I want to discuss four elements of the content of the AC which have been perceived as positive by the organizing committee as well as by the participants. First, the division of the main theme: Global Crime was divided into three sub-themes human trafficking, genocide and terrorism. Because of the three themes it was possible to raise different kind of public tenders and to obtain more funds. A second element is the set-up of the conference: interactive work-shops and lectures. Each theme has been introduced by three lectures first, before the participants could further specialize in small interactive working groups. As a third element I would like to mention visiting different cities. The conference took place in Amsterdam, however, one day was spent in The Hague. There, the participants visited the International Crime Tribunal for the former Yugoslavia (ICTY) or the Organisation for the Prevention of Chemical Weapons (OPCW), set food on the beach of Scheveningen and could walk through the whole Netherlands in miniature-scaled Madurodam. Fourth, perhaps an obvious element: having the lecture rooms, hostel and dinner close together saved a lot of time and really contributed to the success of the event.

General Assembly

It was our aim to have the General Assembly in only two days. Although some participants still perceived two full days as quite exhausting, we are happy that the GA did not take time of the Annual Conference. Two elements contributed to the realisation of this goal. First, the close cooperation with the ExCom in Ljubljana (LJ). I want to stress the importance of having a good understanding between the organizing committee and the team in LJ about the facilities needed for the GA (PowerPoint etc), the duration of each point of the agenda, breaks etc. The role of the chairperson in restricting speaking time is the second and crucial element for a successful GA. We have to thank Wouter den Hollander for his help as a chair, he did a great job!

Participants

Twenty-two organisations have been present at the GA and AC, a total number of 98 participants followed the seven-day program. It showed that it is still difficult, and in our case impossible, to have delegates of the African continent present. First, because the subscribed delegates needed funds to cover travel costs and participation fee, which we did not have. Second because it appeared to be extremely difficulty to judge the sincerity of some of the applications. It is recommended in the future to have IAPSS as an organisation and NGO to find structural funds for less fortunate participants and to work closer together with embassies to have a better representation of political science students of the world.

Difficulties

It was quite difficult to finance a conference of which 100 participants had to be provided with lunch, diner, accommodation and lectures while they only pay a small amount of the actual costs. We are happy that our university has provided us with 10.000 euros to make this conference happen, which is one third of the total costs, 32.000 euros. One third was covered out of participant's fee and one third by public tenders.

The main difficulties were due to the fact that there is not a document with all rules and traditions stated for organising the IAPSS AC and GA. Although everything was planned already in November, unexpected rules came up, for instance the tradition of having a

three layered system of payment (1st for free, 2nd a bit more, 3rd most), which made it very difficult to set a participation fee. Each organization pays already membership fee to IAPSS and has the right to have one representative to come for free to the GA. Only, it is not IAPSS as an organization who pays for this delegate, but the PAM.

In general it is the case that organising the GA carries a financial risk for the organisers; it means that one members organisation is financially responsible and contributes a large amount of the costs to organise the GA for IAPSS. Furthermore, the tradition of setting fees, as mentioned above, even makes it more and unnecessary complicated. The fact that there are no set rules to organize the event and the presence of unofficial 'traditional rules' makes the process of adequate implementation of the AC and GA complicated and I would advice to give the PAM a certain amount of freedom in organisation and specifically in setting the fees.

We now see that there is no PAM for 2007. Luckily, it was Machiavelli who already was planning to organize a 5 day conference who was willing to organize the GA as well. The GA is one of the most important events of our organization. It is an obligatory event for a NGO. But foremost, it is the annual event where new participants arrive and become active with IAPSS. Therefore, for future GA's and AC's it is strongly recommended that a sufficient amount of the funds and membership fees IAPSS receives each year, will be reserved for the GA and the PAM to organize this event.

The Committee of Machiavelli 2006 has spent a lot of time to provide IAPSS members with an enervating and inspiring AC. We have had a lot of fun organizing it and I hope that we, as IAPSS members, will think about how to better (financially) institutionalize this important event so that it will for all IAPSS member organisations possible to organize the event.

PART V – IAPSS Financial Report (Natasa Zebovec)

IAPSS		
Statement of revenues and expenses on IAPSS Bank Accounts *		
For: IAPSS General Assembly 2007		
Statement of Revenues and Expenses as of September 30, 2006		
		1 September 2005 – 30 September 2006
Support and revenues		EURO
Membership Fees		2.033
Student Union of Slovenia (ŠOS)		4.173
EC – EACEA		15.703
Agency ŠOBA		1.461
NATO		12.138
Interest/Others		14
Total Support and Revenue		35.522
Expenses		
HUMAN RESOURCES	Permanent Staff	6.048
	Travel reimbursements	2.602
	City Transport	768
MATERIALS AND SUPPLIES	Office materials and supplies	1.303
PRINTING, PUBLICATIONS, PR	Printing, PR material	1.483
	Politikon (2 issues)	1.307
	PR Design	289
COMMUNICATION	Communications (Telephone + Post)	1.399
SPECIAL TECHNICAL SERVICES	Web site	66
	Legal Costs	10
CONFERENCES	Accommodation and food	9.443
	Logistics	923
	Travel reimbursements	1.476
	Material, supplies	460
	Speaker's fee	525
CONTACT PERSONS TRAINING	Accommodation, food, travel reimbursement	3.630
BANKING	Account maintenance costs and transfer costs	245
DONATION	Munich European Forum	900
Total Expenses		32.877
Excess of revenues over expenses (Balance Forward)		2.645 €

* Due to the usage of two currencies, the figures are approximate.

IAPSS		
Statement of revenues and expenses by the projects		
For: IAPSS General Assembly 2007		
Statement of Revenues and Expenses by the projects as of September 30, 2006		
		1 September 2005 – 30 September 2006
Support and revenues		EURO
ONFE	EC – EACEA	15.703
ADMIN	Donation from Študent Union of Slovenia (ŠOS)	4.173
	Membershišp Fees	2.033
	Agency ŠOBA	1.461
	Interest/Others	14
NATO	NATO	12.138
Total Support and Revenue		35.522
Expenses		
	Old, New, and, Future Europe conferences	10.913
	Model NATO	6.998
	Administrative costs	14.967
Total Expenses		32.878
Excess of revenues over expenses (Balance Forward)		2.644 €