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Planning and Monitoring Department

The Monitoring Report for the Executive Committee's Activity for the period 15.01.2007-15.04.2007

STRATEGIC GOAL A: Institutional Strengthening

Program A.1: Permanent Seat Program

OG: To ensure the administrative framework for the existence and development of IAPSS worldwide

<p>Operational Objective A.1.1: Guarantee financial stability for the existence and development of the Permanent Seat for the mandate period and for the beginning of the next mandate</p>	<table border="1" style="margin: auto;"> <tr> <td style="width: 20px;">1</td> <td style="width: 20px;">2</td> <td style="width: 20px;">3</td> <td style="width: 20px; background-color: #0000FF; color: white;">4</td> <td style="width: 20px;">5</td> </tr> </table>	1	2	3	4	5
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<p>ACT: <i>Activities:</i></p> <ol style="list-style-type: none"> a. To decide upon a functional fundraising strategy which can be applied at the international, national, local level, and for both public and private sponsors. b. To implement the strategy in order to ensure the stability during this mandate and the next mandate 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> - The ExCom have applied for the EYF Administrative Grant for 2007 - The application for the Administrative Grant was accepted by the European Youth Foundation and the grant will ensure the development of IAPSS Permanent Seat for 2007 - A fundraising strategy was initiated by writing letters for funding to Slovene companies 					
<p>WHAT HAS TO BE DONE / TIME ASPECT: To prepare the application for the EC Administrative Grant for the next mandate To approach more local companies which would financially sustain the organization</p>						

<p>OBSTACLES / COMMENTS: The lack of time and human resources was an impediment in applying for EC Administrative Grant for 2007</p>	<p>SOLUTIONS: To make sure that there is a special team which is going to work on the application form for the administrative grant for 2008 To inform the new ExCom about the EC grant and to start to work on it in advance together with the old ExCom</p>
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<p>Operational Objective A.1.2: Ensure development and professional coordination of the ExCom office</p>	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <ul style="list-style-type: none"> a. To re-write the administrative book in a more organized and detailed way for all ExCom members. b. To re-style the office in order to create a more friendly atmosphere c. To ensure all necessary materials for the IAPSS office d. To write the E-mail policy and E-mail Guide 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> -The office was arranged and all materials were put in order - All necessary materials and stuff were assured for the office: internet connection, fax, computers updated, new laptop, etc. - The e-mail policy and e-mail guide were written 					
<p>WHAT HAS TO BE DONE / TIME ASPECT: To re-write the administrative book by the end of the mandate</p>						
<p>OBSTACLES / COMMENTS: A complete administrative book can be written after working a longer period within the organization in order to see what has to be changed</p>	<p>SOLUTIONS: To analyze the preset Guide and to see if it suits the current administrative situation</p>					

<p>Operational Objective A.1.3: Determine IAPSS members, students in political science to run as a candidate for the IAPSS Executive Committee</p>	<table border="1"> <tr> <td>1</td> <td>2</td> <td style="background-color: blue;">3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <ul style="list-style-type: none"> a. To launch the Call for candidatures by the end of February b. To write the Guide for Candidates and spread it through all means: IAPSS webpage, Newsletter, messages on IAPSS discussion groups c. To be in contact with members who are interested in becoming ExCom members for the next mandate 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> - A complete Call for Candidature was sent to all members and put online. - The call contains also a Job Description, Information about Slovenia and it was spread through all possible means: IAPSS website, newsletter, IAPSS telegraph, discussion groups. - A special e-mail address was created in order to receive and answer all the questions about candidatures from people interested in running for a position - All the questions from interested persons were answer by the ExCom. In 					

d. To inform people interested in becoming ExCom members about IAPSS and about their tasks within the ExCom	Cluj-Napoca was organized a special meeting with those persons interested in becoming candidates
WHAT HAS TO BE DONE / TIME ASPECT: To convince members to run for a position within the ExCom, SupCom, DisCom, Editorial Board and for PAM	
OBSTACLES / COMMENTS: The lack of interest from members to come to Slovenia and to stay for one year The negative image about the ExCom created due to the existent problems during this mandate	SOLUTIONS: To raise the members' awareness about the possibility of working within an international team for an international organization and the benefits they can have.

Operational Objective A.1.4: To ensure the necessary conditions of living and studying for the new ExCom.	<table border="1"> <tr> <td>1</td> <td>2</td> <td style="background-color: blue;">3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. To ensure financial support for newly elected members of the ExCom for accommodation, public transport and food tickets. b. To try to find accommodation for newly elected ExCom members before their arrival in Ljubljana. c. To keep in contact with the International Office of the Faculty of Social Sciences for determining them to sign a contract with candidates' faculties d. To inform the people interested in running for a position within the ExCom about the possibilities of studying in Ljubljana 	WHAT WAS DONE: <ul style="list-style-type: none"> - A notification was sent to members who consider themselves as potential candidates and would like to live in a student dorm while they're staying in Ljubljana, to apply as soon as possible or at least till the end of April. - Regarding other housing possibilities, focus will be in this matter more at the end of the mandate when housing is actually needed. - The possibilities of studying in Ljubljana were sent out together with a call for candidatures. - Knowledge transfer is already on the agenda of the ExCom. A plan will be drafted on how, when and what. 					
WHAT HAS TO BE DONE / TIME ASPECT: To make a contact with the International Office of the Faculty of Social Sciences. To wait for an answer from EYF about the administrative grant and to consider financial support for newly elected members.						
OBSTACLES / COMMENTS: Potential candidates should apply for the student dorm before they are elected.	SOLUTIONS: Inform them soon enough about the possibility of getting a place in a student dorm.					

Operational Objective A.1.5: To guarantee the transfer of knowledge between the old and new ExCom in order	<table border="1"> <tr> <td>1</td> <td style="background-color: blue;">2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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to sustain continuity	
ACT: <ul style="list-style-type: none"> a. To establish a communication strategy for both ExCom's before the new mandate starts b. To organize a training for new ExCom members for ensuring an efficient knowledge transfer c. To invite new elected members at other IAPSS events organized before the mandate starts d. To establish a continuous communication between both ExComs immediately after elections 	WHAT WAS DONE: <ul style="list-style-type: none"> - Special e-mail address was created which would facilitate the communication between the ExCom and persons interested in becoming candidates - All the questions come from members regarding the positions and the tasks were answered
WHAT HAS TO BE DONE / TIME ASPECT: A special training will be organized by the ExCom for the new elected persons A professional trainer will be invited to the training for the new ExCom The new elected members will be invited to the Contact person training in July and other events organized by the ExCom	
OBSTACLES / COMMENTS: The lack of candidatures represent an obstacle in establishing the communication	SOLUTIONS: To determine members through all possible means to run for a position

Program A.2: IAPSS Annual Conference Program
OG: Operational Goal: Organization of the IAPSS Annual Conference

Operational Objective A.2.1: To organize the IAPSS Annual Conference in Amsterdam, the Netherlands in May 2007	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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<ul style="list-style-type: none"> a. To assist the Organizing Committee to develop the Annual Conference programme b. To give academic support to the Organizing Committee 	WHAT WAS DONE: <ul style="list-style-type: none"> - A new PAM was appointed for organizing the IAPSS AC&GA - Regular meetings were established between the ExCom and the Organizing Committee 					
WHAT HAS TO BE DONE / TIME ASPECT: To determine an association member to organize the GA&AC for the next year						
OBSTACLES / COMMENTS: The resignation of the first Organizing Committee represented a critical situation for the Organization and for	SOLUTIONS: To analyze carefully the candidatures for PAM in order to make sure they will be able to organize such an event and they					

members as well A new Organizing Committee decided to organize the event later fact which determined a later date for the GA&AC	will be able to find necessary means to organize it.
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Operational Objective A.2.2: To start to prepare the IAPSS Annual Conference 2008	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: a. To launch the Call for organizers for AC 2008 in the beginning of March 2007. b. To write a guide for AC organizers	WHAT WAS DONE: - The Call for Organizers was launched in February - One association member is interested to organize the GA&AC in 2008					
WHAT HAS TO BE DONE / TIME ASPECT: To sustain the initiative come from the association member in organizing the IAPSS GA&AC 2008 To write a guide for the next PAMs which would help them with the organizing process						
OBSTACLES / COMMENTS: The resignation of the Organizing Committee in 2006 determined the lack of interest in organizing the event for other association members	SOLUTIONS: To convince members that the possibility to become IAPSS PAM represents great opportunity for them so that they can strengthen their local association and to their role within IAPSS					

Program A.3: IAPSS General Assembly Program
OG: Operational Goal: To organize the IAPSS General Assembly

Operational Objective A.3.1: To organize the IAPSS General Assembly in Amsterdam in May 2007	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: a. To assist the Organizing Committee in developing the GA web-page. b. To support with all necessary information for the GA c. To develop the Agenda for the General Assembly d. To develop and implement Commissions for the GA. e. To appoint a Chairperson for the GA f. To provide the OC and members with all documents two months before the GA	WHAT WAS DONE: - All the necessary information for the website was provided by the ExCom - The Preliminary Agenda for the GA was written - The Chair and the Vice Chair for the GA was contacted - All the necessary documents for the GA are ready to be sent to members and to be put online on the GA webpage					

WHAT HAS TO BE DONE / TIME ASPECT: To appoint officially the Chair, Vice Chair and the Secretary General of the GA To create a special yahoo group for all participants at the GA and to send all documents through the group and personally to all participants	
OBSTACLES / COMMENTS:	SOLUTIONS:

Operational Objective A.3.2: To Initiate the preparations for the IAPSS General Assembly 2008	1	2	3	4	5
	ACT: a. To launch the Call for organizers for GA 2008 in the beginning of March 2007 b. To create a guide for the next PAM		WHAT WAS DONE: - The Call for Organizers was launched in February - One association member is interested to organize the GA&AC in 2008		
WHAT HAS TO BE DONE / TIME ASPECT: To sustain the initiative come from the organization in organizing the IAPSS GA&AC 2008 To write a guide for the next PAMs which would help them with the organizing process					
OBSTACLES / COMMENTS:			SOLUTIONS:		

Program A.4: IAPSS Alumni Club Program
OG: Ensure the development of the IAPSS Alumni Club.

OObj A.5.1: To ensure the continuity of the IAPSS Alumni Club. <i>Lina Pavletic</i>	1	2	3	4	5
	ACT: a. To create a suitable PR campaign (create a special page on the website, upload the application form there) b. To update members about the Alumni Club through all informational means (newsletter, ADV, website) c. To start collecting the applications for Alumni Club d. To form a database with all Alumni Members		WHAT WAS DONE: -The Call for Alumni members was sent in November 2006 - Five IAPSS members have applied for becoming Alumni members - A special event for the Alumni Club was written on the GA Agenda		

<ul style="list-style-type: none"> e. To assist the launching of the Alumni Club officially f. To invite personally all alumni members to the General Assembly and Gala g. To create a special event for the Alumni Club during the General Assembly 2007 	
<p>WHAT HAS TO BE DONE / TIME ASPECT: Members have to be updated about the AC through newsletter and website. Stimulate organization of an Alumni event at the next GA</p>	
<p>OBSTACLES / COMMENTS: It is difficult to find contacts of those persons who were active in IAPSS because they changed their data</p> <p>There is a lack of time at the following GA to prepare a special event for the AC.</p>	<p>SOLUTIONS: Ask for help from the local associations; promote the existence of the Alumni Club.</p> <p>To reply at least to the applicants who have already been submitted their applications to alumni@iapss.org.</p>

STRATEGIC GOAL B: Development

<p>Program B. 1: Regional Centers Program</p>
<p>OG: To facilitate the contacts between political science students and other relevant actors in one region and offer opportunities for the full actualization of students in one region by implementing regional centers.</p>

<p>Operational Objective B.1.1: To further develop the IAPSS Regional Centre for Central and Eastern Europe (Romania).</p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 20%;">1</td> <td style="width: 20%;">2</td> <td style="width: 20%; background-color: #0000FF; color: white;">3</td> <td style="width: 20%;">4</td> <td style="width: 20%;">5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <ul style="list-style-type: none"> a. To promote a good communication with the IAPSS Regional Centre for Central and Eastern Europe (Romania) b. To encourage the discussion on the Statute of Bridges Network c. To look for alternatives for the Bridges Network's permanent seat 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> - Connections with one of the founders of Bridges Network were established. -An alternative for Bridges Network's permanent seat was found in Cluj Napoca when there is enough human resources to keep the regional centre functioning. 					
<p>WHAT HAS TO BE DONE / TIME ASPECT: Regarding legal documents, translation of IAPSS official documents in Romanian and their own Statute, all need to be done. To establish connections with an association SSE from Cluj Napoca and to appoint a</p>						

regional officer.	
OBSTACLES / COMMENTS: The lack of Human resources in Bucharest where the Regional Center was supposed to be.	SOLUTIONS: To move the Regional Center to another city where there is enough human resource

Operational Objective B.1.2: To further develop the IAPSS Regional Centre for Latin America (Lima, Peru)	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>					1	2	3	4	5
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ACT: a. To promote a good communication with the IAPSS Regional Centre for Latin America (Lima, Peru) b. To inform regional officer of his duties and opportunities c. To assist IAPSS Regional Centres in initiating their own projects within IAPSS, as well as in organizing their own events	WHAT WAS DONE: - A regional coordinator for Latin America, Diego Silva from Peru was been appointed as a regional coordinator on 8 th March 2007. - IAPSS old contacts in Latin America were forwarded to him in order to establish get in contact with them - The contract for regional officers was sent.									
WHAT HAS TO BE DONE / TIME ASPECT: To ask Diego to send the information about the establishment of a regional centre to local newspapers and to ask him to organize an event concerning the establishment of the centre. Further instruct Diego on the activities of a regional officer										
OBSTACLES / COMMENTS: There are not many political science associations in Latin America where IAPSS could be promoted.	SOLUTIONS: Diego's association is in good relation with a governmental agency where it is possible to get funds for functioning of a regional centre.									

Operational Objective B.1.3: To further stimulate the Regionalization of IAPSS.	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>					1	2	3	4	5
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ACT: a. To encourage individual members to develop regional centres b. To clarify the role of Regional Centres and Regional Officers c. To assist the creation of the IAPSS Regional Centre for Southeast Asia and Australia d. To assist the reconstruction of the IAPSS Regional Centre for	WHAT WAS DONE: The role of the Regional Centers and Regional Officers will be clarified in a policy on regional development. There was no respond from Southeast Asia and Australia. An IAPSS individual member in North America was contacted. He promised us to look for associations that would be prepared to establish a regional centre.									

North America	
WHAT HAS TO BE DONE / TIME ASPECT: A new action will be done on offering associations and individual members in Southeast Asia and Australia the establishment of a regional centre. Regional centres will be introduced to new areas.	
OBSTACLES / COMMENTS: Lack of communication.	SOLUTIONS: Regular contact.

Program B.2: IAPSS Fund for Assistance
OG: To initiate a research for funds that could be used in the Fund for Assistance

Operational Objective B.2.1: To grant financial aid to students from developing countries to the Annual Conference and General Assembly, and other IAPSS events	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>					1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. To take note of students' needs in developing countries and in other countries worldwide, especially through Regional Offices within those countries b. To assist local association members searching for funds at local level c. To create a database of funding opportunities for students 	WHAT WAS DONE: - No further improvement was made regarding the program itself.									
WHAT HAS TO BE DONE / TIME ASPECT: Explore funding possibilities within international organizations that are focused into countries that are less represented within IAPSS Find a volunteer interested in "internationalizing IAPSS" through searching funds										
OBSTACLES / COMMENTS: ExCom knows mostly about European funds and lacks human resources to proper research on available funds			SOLUTIONS: Recruit IAPSS members who would like to support this program and help on the local levels							

Program B.3: Students for Students
OG: Ask for support of students to other students in disadvantaged socio-economic situations.

Operational Objective B.3.1: To launch the idea of possibilities for students to help other students	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>					1	2	3	4	5
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Act: <ol style="list-style-type: none"> To increase knowledge on the possibility of assisting other students in disadvantaged areas To initiate a process of searching for funds and other materials needed by students To encourage the engagement of members in this respect 	WHAT WAS DONE: <ul style="list-style-type: none"> - The database on funding opportunities was updated twice in this way initiated a process of searching for funds for the two main projects of this year (AC&GA and AAC). - The ExCom has started searching and brainstorming for fundraising activities for association members.
WHAT HAS TO BE DONE / TIME ASPECT: Further brainstorming and writing the guide of all funding opportunities. Probably finished before the end of the July. Feedback from association members will hopefully lead to a continuous upgrade. After renewing the IAPSS website, this can be done on the net: "IAPSS solidarity center" – a resource page with strategy guide, tips how to make a good request, reports of solidarity actions, etc. Such a page could be implemented after renewal of the website.	
OBSTACLES / COMMENTS:	SOLUTIONS:

STRATEGIC GOAL C: Research and Students

Program C.1: POLITIKON- the IAPSS Journal of Political Science
OG: Operational Goal: To develop and increase the quality of POLITIKON

Operational Objective C.1.1: Publish Issue 13 and Issue 14 of POLITIKON-The IAPSS Journal of Political Science	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td style="background-color: #0000FF; color: white;">5</td> </tr> </table>	1	2	3	4	5
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ACT: <ol style="list-style-type: none"> To select high quality articles of all those that have been submitted To find competent reviewers in order to select the highest quality articles To promote a certain topic for each issue, but without rejecting high quality articles on other topics To print Issue 13 before the IAPSS GA&AC To find funds for printing Issue 14 	WHAT WAS DONE: <ul style="list-style-type: none"> - For the 13th issue there were submitted around 30 articles - Six high quality articles were selected for the 13th issue - The general topic for the 13 issue was the Environment, but there were accepted good articles on other topics as well - The final form of this issue is ready to be printed - The 11th issue of Politikon was printed and partially distributed 					
WHAT HAS TO BE DONE / TIME ASPECT: To print the 13 issue before the GA						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Operational C 1.2: Improve the functionality and design of the POLITIKON web site	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ol style="list-style-type: none"> To enhance the POLITIKON web site attractiveness To transfer the previous issues of POLITIKON into researchable PDFs To make the articles searchable by key-words To make issues searchable by individual article and/or author 	WHAT WAS DONE: <ul style="list-style-type: none"> - A new website for Politikon was created - All issues of Politikon were put online so that they can be founded by topics 					
WHAT HAS TO BE DONE / TIME ASPECT: To make articles searchable by key-words, authors and articles						
OBSTACLES / COMMENTS: The lack of Human Resources detaining knowledge in making all issues searchable by key-words, authors and articles	SOLUTIONS: To find a person who will be able to make all issues searchable by key-words, authors and articles					

Operational Objective C 1.3: Promote POLITIKON inside IAPSS	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ol style="list-style-type: none"> To ensure the promotion of POLITIKON at every IAPSS event To encourage IAPSS members to contribute with articles for POLITIKON To persuade IAPSS organization members to put a link to the POLITIKON website on their WebPages To promote POLITIKON in IAPSS publications (A Different View , Newsletters) as well as on the website and mailing list To prepare a presentation on POLITIKON to be shown at the General Assembly To organize a workshop for old and new Editorial Boards at the General Assembly, as well as for other interested students present 	WHAT WAS DONE: <ul style="list-style-type: none"> - Copies of Politikon was distributed at the AAC in Trieste to all participants and guests - Copies of Politikon were sent to members who organized local events - News about Politikon was published "A Different View" 					
WHAT HAS TO BE DONE / TIME ASPECT: To prepare a special workshop for the GA where interested persons can learn more about the Journal in general and about the tasks of the EB members To convince members at the GA to put the link of Politikon on their website						

OBSTACLES / COMMENTS: Not all associations have a website and not all contact persons have the possibility to update the websites of their organizations	SOLUTIONS: To talk to members and to determine them to put the link on their websites
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Operational Objective C 1.4: Increase POLITIKON's visibility outside IAPSS	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. To use all means to promote POLITIKON on-line by emphasizing its inclusion by all means possible: search engines (e.g.: Scholar Google), directories (e.g.: DOAJ), mailing lists, on-line libraries etc. b. To archive all papers by issue separately and all articles by keywords in order to become searchable in on-line databases and search engines c. To establish and maintain partnerships with important journals/reviews of Political Science and printing houses d. To re-launch and professionalize the process of submitting introductory letters to universities all over the world and their libraries e. To promote POLITIKON at all events attended by ExCom or IAPSS members 	WHAT WAS DONE: <ul style="list-style-type: none"> -The information about Politikon was updated on Wikipedia - Politikon was published online on DOAJ directory and in some libraries: Sweden, Rome, and Cluj-Napoca - Politikon was promoted to the events attended by the ExCom members and IAPSS members as well 					
WHAT HAS TO BE DONE / TIME ASPECT: To work more in establishing partnerships with other journals/reviews of Political Science To send introductory letter to the universities which weren't contacted yet						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Operational Objective C.1.5: Publish Issue 14 of POLITIKON – The IAPSS Journal of Political Science	<table border="1"> <tr> <td style="background-color: blue;">1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. To establish a topic related to human rights or to keep a 	WHAT WAS DONE: <ul style="list-style-type: none"> - The general topic for the 14th issue will be related to Human Rights, in the same 					

<p>general one</p> <ul style="list-style-type: none"> b. To encourage participants to Roma Project (should funding be necessary) to contribute with articles to this issue c. To ensure the availability of funding for the printing of Issue 14 of POLITIKON d. To emphasize its promotion, especially within institutions and organizations specializing in human rights, as well as minority and other affected groups. 	<p>time other good articles will be accepted</p> <ul style="list-style-type: none"> - The necessary funds for printing the 14th issue will be assured by the European Youth Foundation
<p>WHAT HAS TO BE DONE / TIME ASPECT: More steps will be made after the 13th issue will be published</p>	
<p>OBSTACLES / COMMENTS:</p>	<p>SOLUTIONS:</p>

<p>Program C.2: IAPSS Working Groups Program</p>
<p>OG: Develop the program of common student research at the international level to get new groups founded.</p>

<p>Operational Objective C.2.1: Raising the awareness of the IAPSS members concerning this project during this mandate.</p>	<table border="1"> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center; background-color: #0000FF; color: white;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <ul style="list-style-type: none"> a. To promote IAPSS working groups on the website. b. To include news on the working groups in at least 2 newsletters. c. To inform the Contact Persons about WG so that they can raise awareness among their members. d. To inform individual members of this possibility of initiating or working in a WG. e. To find a way to motivate people to do working groups. f. To find space where researchers will be able to present their researches (a panel at the GA or AAC; in Politikon). 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> - A call for a working group on Roma minority has been launched in IAPSS March newsletter. - Researchers will have an opportunity to present their researches at Roma project in July. - New individual members and potential association members have been informed about the working groups. 					
<p>WHAT HAS TO BE DONE / TIME Aspect Contact persons should be asked to promote the WGs in their associations. Publish an article with sort of a "success story" of one working group. More initiatives for WGs have to be made.</p>						

OBSTACLES / COMMENTS: Members are not interested in that kind of the researching.	SOLUTIONS: Raise awareness about WGs.
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Operational Objective C.2.2: Have at least four functional working groups in the period of the mandate.	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
1	2	3	4	5		
ACT: <ul style="list-style-type: none"> a. To search for coordinators for future working groups b. To delegate working groups to associations, the coordinator could be an individual member c. To create connections with other IAPSS programs such as Politikon and involve working group members in them d. To launch a call for a working group on a topic related to the Academic Conference that will present its work in a panel during the conference e. To launch a call for a working group on a topic related to the Roma project f. To create connections with IAPSS ad-hoc projects and develop working groups after the projects are finished 	WHAT WAS DONE: <ul style="list-style-type: none"> - There was a connection created between WGs and ad-hoc project since the call was launched for a working group related to Roma project. - There was another call launched for a working group on a topic related to the Academic conference (The role of the nation state in 21st century). 					
WHAT HAS TO BE DONE / TIME ASPECT: Two more calls for working groups have to be launched.						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Program C.3: IAPSS Annual Academic Conference Program
OG: To coordinate the organization of IAPSS Annual Academic Conference.

Operational Objective C.3.1: To assist the organization of the Annual Academic Conference 2007.	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
1	2	3	4	5		
ACT: <ul style="list-style-type: none"> a. To launch a call for organizers of the AAC 2007 in February 2007. b. To revise existing criteria for selecting the organizers of AAC 	WHAT WAS DONE: <ul style="list-style-type: none"> - A call for organisers was launched; the criteria and the guide for potential organisers were created. - The organising association was selected 					

<p>2007.</p> <ul style="list-style-type: none"> c. To prepare a guide for potential organizers. d. To ensure objective and efficient selection of the organizers. e. To assist the organizers in their tasks, other than by financial means. f. To promote the AAC both within and outside IAPSS. 	<p>on a basis of a very good project proposal: MAPSS Montenegro. -The ExCom has already sent to the organising association IAPSS application form for funds and a list of possible funding opportunities.</p>
<p>WHAT HAS TO BE DONE / TIME ASPECT: The Call for participants has to be launched. The Conference will be promoted at the IAPSS GA in Amsterdam. A special section on the IAPSS website will be created</p>	
<p>OBSTACLES / COMMENTS: Only one application for the organisation of a Conference was sent which means there was no concurrence.</p>	<p>SOLUTIONS: More promotion.</p>

Strategic Goal D: IAPSS in the World

<p>Program D.1: Political Science Community</p>
<p>OG: Operational Goal: To contribute actively and to take part in the development of an international political science community</p>

<p>Operational Objective D.2.1: To stimulate cooperation and common activities with Political Science Associations and Political Science Institutions</p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 20%;">1</td> <td style="width: 20%; background-color: #0000FF; color: white;">2</td> <td style="width: 20%;">3</td> <td style="width: 20%;">4</td> <td style="width: 20%;">5</td> </tr> </table>	1	2	3	4	5
1	2	3	4	5		
<p>ACT:</p> <ul style="list-style-type: none"> a. To reach out and be reachable within the international community of political science b. To create a database of major political science associations in the World. c. To contact political science faculties/ departments/ associations/ institutions/ organizations which are not IAPSS partners yet d. To invite them to collaborate on specific IAPSS projects and programs. e. To organize/ co-organize a major event in order to strengthen the relationship between IAPSS and the new members/ partners. 	<p>WHAT WAS DONE:</p> <ul style="list-style-type: none"> - The database with major Political Science association was updated - IAPSS had to have a panel at ISA Convention in Chicago - IAPSS will have a panel at EpsNet Plenary Conference which will take place in Ljubljana 					

<ul style="list-style-type: none"> f. To invite Political science partners at IAPSS events g. To take part at events organized by important political science associations, faculties at the international level 	
<p>WHAT HAS TO BE DONE / TIME ASPECT: To contact more PolSci organizations in order to establish a more efficient cooperation</p>	
<p>OBSTACLES / COMMENTS: The panel for ISA Convention was cancelled because of the lack of papers The big number of tasks for the ExCom member for this mandate represents an impediment in performing all of them in time</p>	<p>SOLUTIONS: After deciding on the panel one ExCom member has to be in permanent contact with those persons who are going to present their papers within the IAPSS panel To work more on establishing and developing partnerships with other Political Science Associations</p>

<p>Program D.2: Interdisciplinary World</p>
<p>Operational Goal: To promote interdisciplinary communication and networking as a mean to promote collaboration and understanding between fields and cultures</p>

<p>Operational Objective D.3.1: Facilitate relationships with similar international student organisations, in order to share knowledge and experience, thus creating conditions for development within IAPSS</p>	<table border="1"> <tr> <td style="width: 20px;">1</td> <td style="width: 20px;">2</td> <td style="width: 20px; background-color: blue;">3</td> <td style="width: 20px;">4</td> <td style="width: 20px;">5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <ul style="list-style-type: none"> a. To attend IFISO meetings during this year 2007, in June 2007 b. To be active participators the IFISO network c. To promote the association as much as possible at the meeting d. To keep in contact with all participant association at the meeting and afterwards 	<p>WHAT WAS DONE: An ExCom member attended in October the IFISO meeting in Cyprus Two ExCom members will take part at IFISO meeting in Brussels in June</p>					
<p>WHAT HAS TO BE DONE / TIME ASPECT: To attend the IFISO meeting in Brussels in June and to keep the contact present at the meeting</p>						
<p>OBSTACLES / COMMENTS:</p>	<p>SOLUTIONS:</p>					

Strategic Goal E: Non-Formal Education

Program E.1: IAPSS Worldwide

OG: Reach out to as many Political Science schools and faculties as possible for the introduction and promotion of IAPSS.

Operational Objective E.1.1: To continue the process of promotion of IAPSS	1 2 3 4 5
ACT: <ul style="list-style-type: none">a. To follow up on previous efforts made to deepen the relationship between IAPSS and its existing membersb. To reach faculties with a PR campaignc. To assist and give ideas for the implementation of IAPSS days in faculties and institutions where there is a member associationd. To further involve contact persons in the overall IAPSS structure	WHAT WAS DONE: <ul style="list-style-type: none">- Promotional material has been sent to few organizations for promotion purpose of IAPSS.- Contact persons are regularly contacted by Lina and also motivated to promote IAPSS as organization and its events.
WHAT HAS TO BE DONE / TIME ASPECT: <p>An IAPSS training will take place in Ljubljana in order to make the local Association members understand that our relationship needs to be strengthened Posters and some promotional material will be sent to universities that don't have political associations in order to promote IAPSS Contact persons will be suggested to establish IAPSS day on their faculties</p>	
OBSTACLES / COMMENTS: <p>Lack of the spirit of belonging to the IAPSS Community Lack of involvement on the international level</p>	SOLUTIONS: <p>Implement activities which can stimulate the IAPSS spirit and trainings</p>

Operational Objective E.1.2: To continue the process of IAPSS 'Widening'	1 2 3 4 5
ACT: <ul style="list-style-type: none">a. To receive and encourage applications from new associations seeking membership within IAPSSb. To encourage individual members to create local associations in their faculties and institutionsc. To encourage participants in	WHAT WAS DONE: <p>Communication is been established with new political science students and associations from:</p>

<p>IAPSS projects and events to become members of the association</p> <p>d. To collaborate with academic staff to introduce IAPSS in their respective institutions</p>	
<p>WHAT HAS TO BE DONE / TIME ASPECT: Research on all Europe's country political science community. Contact the new potential members. Explain what are IAPSS and its values. Establish a contact person. Guide them to organize IAPSS days at their Universities</p>	
<p>OBSTACLES / COMMENTS:</p>	<p>SOLUTIONS:</p>

<p>Program E.3: Student Exchange</p>
<p>OG: To facilitate access for political science students to a different educational system and to intercultural experiences.</p>

<p>Operational Objective E.3.1: To promote exchanges (Study visits) between IAPSS association members.</p>	<table border="1"> <tr> <td data-bbox="820 940 930 982">1</td> <td data-bbox="930 940 1040 982">2</td> <td data-bbox="1040 940 1151 982" style="background-color: #0000FF; color: white;">3</td> <td data-bbox="1151 940 1261 982">4</td> <td data-bbox="1261 940 1372 982">5</td> </tr> </table>	1	2	3	4	5
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<p>ACT:</p> <p>a. To promote and encourage possibilities of exchange.</p> <p>b. To promote Youth in Action program as a possibility for funding.</p> <p>c. To assist members in the applications procedures to acquire funds on international level.</p>	<p>WHAT WAS DONE:</p> <p>-The first part of the exchange took place in November in Ljubljana between Polituss and Machiavelli</p> <p>- The second part of the exchange will take place in Amsterdam when the Slovene team will visit their colleagues from Machiavelli.</p>					
<p>WHAT HAS TO BE DONE / TIME ASPECT: Promotion possibilities via e-groups and website. Promotion of European Youth program Assisting members in the application procedure To send a call for associations interested to organize an exchange program with other associations</p>						
<p>OBSTACLES / COMMENTS:</p>	<p>SOLUTIONS:</p>					

<p>Program E.4: Twinning</p>
<p>OG: To stimulate study visits between local associations and by this ensure the exchange of knowledge among IAPSS Members</p>

OObj E.4.1 Maintain contact with Twinning organizations and overseeing the project, whilst emphasizing need for its development	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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<ul style="list-style-type: none"> a. Periodically call for more Twinning associations b. To encourage current Twinning associations to continue with the proposed program c. To encourage current Twinning associations to help prospective Twins in starting a program, and informing the IAPSS Community on the benefits of the program. d. To create a twinning guide that would support associations in the implementation of the program 	WHAT WAS DONE: <ul style="list-style-type: none"> - An informal twinning guide was created which would help other association in organizing a new twinning - A twinning program took place between Machiavelli Amsterdam and SSE Cluj-Napoca. - The Romanian team visited their twins in Amsterdam in March. The Dutch team will visit their colleagues in Cluj-Napoca in April 					
WHAT HAS TO BE DONE / TIME ASPECT: The twinning guide will be improved and it will be sent to all members in order to determine them to organize a similar event The Call for twinning associations will be launched at the GA in Amsterdam						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Operational Objective E.4.2 To promote the program among the members	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td style="background-color: blue;">4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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<ul style="list-style-type: none"> a. To promote the twinning between Machiavelli and SSE b. To create a web page for twinning on the IAPSS web site 	WHAT WAS DONE: <ul style="list-style-type: none"> - The first part of the twinning took place in Amsterdam in March -The second part will take place in Cluj when the Dutch team will visit their twin association- SSE Cluj-Napoca - The event was published in the IAPSS Newsletter 					
WHAT HAS TO BE DONE / TIME ASPECT: The Romanian team will host their twins in Cluj News about the second part of the twinning will be published in the Newsletter for April						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Strategic Goal F: Formal Education

Program F.1: IAPSS Four Seasons University						
Operational goal: To develop the program						
Operational Objective F.1.1: To come up with concrete proposals regarding the program	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. To write a concrete program and send it to members b. To ask about members involvement in the program c. To look for organizers of a summer or winter university 	WHAT WAS DONE: <ul style="list-style-type: none"> - The Call for Four Seasons University organizers was written 					
WHAT HAS TO BE DONE / TIME ASPECT: The Call for Organizers has to be sent To write a guide about Four Seasons University in order to determine association to organize FSU						
OBSTACLES / COMMENTS: The lack of information and experience in IAPSS history concerning the project	SOLUTIONS: To take as example the Summer university organized by SSE Cluj-Napoca					

Strategic Goal G: Career

Program G.1: IAPSS Internship program						
OG: To continue the process of offering the possibility to students to benefit from an internship with IAPSS, providing internship possibilities to IAPSS members.						
Operational Objective G.1.1: To ensure the internship program at IAPSS Permanent Seat.	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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Act: <ul style="list-style-type: none"> a. To develop a plan for development of the internship program b. To apply for one volunteer through the European Activity Voluntary Service (EVS) within the European Youth in Action programme until November. c. To ensure responsible selection and adequate training of interns d. To assist the volunteer with 	WHAT WAS DONE: <ul style="list-style-type: none"> - The Plan for development of the internship program hasn't been developed yet - The ExCom has applied for one volunteer (George Katja, Germany) for an EVS internship within IAPSS, to start her mandate in September 2007 (for 10 months, until July 2008). - The ExCom will apply for another EVS-er by the 1st of July when is the deadline at the national agency 					

necessary information during the internship period e. To apply for an EVS for the next mandate 2006/2007 f. Provide a framework for later development of the program	Therefore we are thinking of applying another one for the deadline of 1 st of July - Interim report for the last EVSer, Andrea Amici, was finalized.
WHAT HAS TO BE DONE / TIME ASPECT: Final report for the volunteer Andrea Amici needs to be done. Check deadlines! Prepare a plan of the internship program (until September, if accepted).	
OBSTACLES / COMMENTS: We are waiting for the results of the application.	SOLUTIONS: If not accepted, we will apply at the next deadline.

Operational Objective G.1.1: Initiate the basis to provide tools for students looking for internships in the field of political science	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: a. To facilitate access to resources on internship-finding b. To make IAPSS known to potential intern-recruiters in the political science field c. To provide a framework for later development of the program	WHAT WAS DONE: The searching programme will include companies, head hunters etc. The whole project is under reconstruction.					
WHAT HAS TO BE DONE / TIME ASPECT: To contact of possible organizations and companies To create a special database with all CV's and to make them public						
OBSTACLES / COMMENTS:	SOLUTIONS:					

Program G.2: Job-related activities
OG: To provide a link between academic and professional world for members

OObj G.1.1: To assist political science students in starting out on their career within this field	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
1	2	3	4	5		
Act: a. To provide students with insight on career possibilities within political science b. To work on a basis for future development of the program c. To facilitate access to resources on internship-finding	WHAT WAS DONE: - Previous ExCom member, Venla Stodolsky, was contacted and consulted about that. - The Opportunity Center was reviewed and improved in order to facilitate access to information on internship finding.					

WHAT HAS TO BE DONE / TIME ASPECT: This goal has to be reviewed in order to prove it worth of calling "job-related activities". There needs to be done some brainstorming on what IAPSS can offer in this aspect (like providing good examples, offering an insight on career possibilities within political science field, offer a database with internships possibilities etc.) – after the website is renewed, but brainstorming done by the end of April.	
OBSTACLES / COMMENTS: Support from the associations and individual members on the topic.	SOLUTIONS: Provide a close contact at the AC&GA event in order to assure support.

AD-HOC PROGRAMS

Ad-hoc Program 1: Re-styling IAPSS						
OG: Re-style IAPSS image to clearly represent the professional and academic potential and aptitude of IAPSS						
Operational Objective AH1.1: To redesign the website, making it more user-friendly, attractive and navigable.	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. Find a co-webmaster and ensure that the webpage is regularly updated b. To brainstorm on new possibilities regarding the website and adjust the layout to the overall IAPSS image re-style c. To train an ExCom member on modification and uploading information on the site to ensure its timely output 	WHAT WAS DONE: <p>Frame for the new website has been made.</p> <p>Possible web designers had been contacted.</p>					
WHAT HAS TO BE DONE / WHAT HAS BEEN DONE / TIME ASPECT: Prepare new website until the GA in Amsterdam. To train ExCom members how to use the new web site framework						
OBSTACLES / COMMENTS: The PR is a continuous process. The process needs to be taken step-by-step.	SOLUTIONS:					

OObj AH1.2: Promotional material	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </table>	1	2	3	4	5
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ACT: <ul style="list-style-type: none"> a. Make badges and key cords b. Re-styling Power Point and PDF presentations and guides c. Re-styling of pamphlets, brochures and leaflets 	WHAT WAS DONE: <p>Key cords with 10th anniversary logo were printed.</p> <p>New Formal presentation of IAPSS in PowerPoint was made.</p>					
WHAT HAS TO BE DONE / TIME ASPECT:						

Brochures and pamphlets will be updated and printed before the GA More formal look of PDF and PowerPoint presentations on the webpage	
OBSTACLES / COMMENTS:	SOLUTIONS:

Ad HOC Program 2: Contact Persons' Training
OG: Increase the activities of the local members.

Operational Objective: To meet the members and give them valuable information about developing joint projects.	1	2	3	4	5
ACT: a. To organise the training for contact persons.	WHAT WAS DONE: Invitation letter was sent and 11 associations applied. - The project was applied to the National Agency.				
WHAT HAS TO BE DONE / TIME ASPECT:					
OBSTACLES / COMMENTS: Only 7 associations sent their original preliminary agreements on time which is why ExCom decided to apply again since the project could not be accepted without original preliminary agreements. Mailing problems.	SOLUTIONS: To start writing a project sooner so that associations will have enough time (at least 6 weeks) to send the original preliminary agreements.				

Ad-hoc Program 3: IAPSS Strategic Plan 2008-2012

Operational Objective AH 3.1. To prepare the IAPSS Strategic Plan 2008-2012	1	2	3	4	5
ACT: a. To write a draft for the Strategic Plan 2008-2012 and to present it to members at the GA b. To initiate a discussion about the new Strategic Plan and about the future of the association at the GA c. To brainstorm about future priorities and projects IAPSS should have for the next 4 years d. To prepare a resolution for the statute, in order for this to be presented at the GA for filling the current lacunae in the statute	WHAT WAS DONE: - The call for a special committee at the GA for the Strategic Plan was written A special workshop on the Preliminary Agenda for the GA was included - Several proposals for the amendments to the IAPSS Statute are ready to be published				
WHAT HAS TO BE DONE / TIME ASPECT:					

To create a special committee before the GA which will work on the Strategic Plan and coordinate the workshop dedicated to the Strategic Plan

Ad-hoc Program 4: Balkan project

OG: Promote intercultural learning and understanding of the Balkan region

OObj AH3.1: Link students in the Balkan region	1	2	3	4	5
ACT: a. To encourage a dialogue on possibilities of cooperation between IAPSS members and other students in the Balkan regions b. To clarify the aims and objectives of the project c. To act according to the decisions taken and implement the project	WHAT WAS DONE: - Volunteer prepared to help on the project has been found.				
WHAT HAS TO BE DONE / TIME ASPECT:					
OBSTACLES / COMMENTS:			SOLUTIONS:		

Operational Objective AH3.2: Promote Balkan region to students from other regions	1	2	3	4	5
ACT: a. To organize a study trip to the region b. To establish a discussion group which will be open to people interested in the Balkan Region's matters	WHAT WAS DONE: Due to lack of time the activity didn't take place.				
WHAT HAS TO BE DONE / TIME ASPECT: - It would be best to postpone it to September as now students are busy with exams					
OBSTACLES / COMMENTS:			SOLUTIONS:		

Ad-hoc program 5: Roma project

Operational Goal AH 5.1: Organize the Roma Project, a week lasting seminar during the summer 2007 (22nd - 28th of July)

Operational Objective AH 5.2: Implement the project	1	2	3	4	5
Act: a. To secure resources required to	WHAT WAS DONE: - A letter of request was sent to possible				

<p>run this program</p> <ul style="list-style-type: none"> b. To search for additional funds to balance the budget c. To send a call for participants in the beginning of March d. To find more partner organizations and interested individuals, create a contact network e. To make a pre-visit to a Roma minority community in Prekmurje, Slovenia f. To write a special article the "A Different View" about Roma and an issue of the IAPSS academic journal <i>Politikon</i> on the topic g. To ensure that output and recommendations from this project are disseminated to actors involved in dealing with Roma integration. 	<p>donors, asking for additional resources to balance the budget.</p> <ul style="list-style-type: none"> - The call for participants was sent out in the middle of March, because the website needed to be done first. - A link was first created at the Torino HRE training and then a contact network of interested individuals established through internet. -The quest for lecturers was done with a help of personal acquaintances. - The pre-visit to a Roma community in Slovenia was made (on the international Roma day, 8th of April), contacts and links established. - The place for lectures was provided at the Faculty of social sciences and nearby the accommodation reserved. - The division of areas to work on was established within ExCom members, so the replies to applications and lecturers run smoothly.
<p>WHAT HAS TO BE DONE / TIME ASPECT:</p> <p>All the organizations connected to Roma community must be contacted in order to ensure the sufficient (50%) representation of Roma people at the seminar (by the end of April). More efforts needed to be put into searching for funds at the student's organizations of Slovenia (by the end of the April). PR material must be provided with at the AC and GA, the latest.</p>	
<p>OBSTACLES / COMMENTS:</p> <p>Lack of human resources, interested or reliable persons to work with on it.</p>	<p>SOLUTIONS:</p> <p>Search for people outside political science community to work on the project.</p>