



INTERNATIONAL ASSOCIATION FOR POLITICAL SCIENCE STUDENTS - IAPSS
KONGRESNI TRG 12, 1000, LJUBLJANA, SLOVENIA
PHONE: +38612443730 FAX: +38612443731
INFO@IAPSS.ORG - WWW.IAPSS.ORG

IAPSS Preliminary Annual Report 2005-2006

*Report to be presented at the 9th IAPSS General Assembly in Amsterdam,
The Netherlands*

Index

PART I	Introduction by the Chairperson	p. 2
PART II	Implementation of the Operational Plan 2005-2006 Abstract of 2 nd ExCom monitoring report	p. 4
PART III	Report of Activities on IAPSS' Departments	p. 10
PART IV	Report of the PAM Executive Committee member	p. 17
PART V	Financial Report	p. 18

Annexes

Annex 1	Second ExCom Monitoring Report
Annex 2	New Associated Members
Annex 3	Association Members

PART I – Introduction by the Chairperson

The Preliminary Annual report for 2005-2006 will give you the overview of IAPSS' activities in whole and also provide the insight into ExCom's working methods and decisions taken in the first part of the mandate.

ExCom started its mandate with an extensive training in mid-October 2005. Almost all ExCom members, even those who are not working in Ljubljana, came to the city of the head-office to help to develop strategies and define goals encompassed in the Operational Plan (OP) for this year's mandate.

During the week of training, the ExCom agreed that IAPSS arrived to the crucial point in its existence, with the establishment of IAPSS' permanent seat in Ljubljana in 2003 which made a rapid development of the association possible. Having the permanent staff working here on a regular daily basis, there is now a solid ground for IAPSS to develop into a highly professional organisation.

At that point, ExCom had to acknowledge that IAPSS still needed to work on four crucial elements which are all essential if it aims to become fully professional organisation - a distinguished **identity, financial stability, increased number of projects and improved communication**. The basis does exist, but the above mentioned conditions are crucial for success and further growth. As much as the input and activities of the ExCom contribute to general development of the association, we realised that IAPSS can only grow through more active and determined involvement of its members.

The ExCom's training led to the prioritisation of four goals:

As the first priority, ExCom distinguished the necessity of improving IAPSS' profile and identity through **restyling its image**. Creating an appealing image and emphasising the benefits that both students and partners can gain through membership and cooperation with the Association will reflect positively on the Association in whole. IAPSS will be able to promote itself successfully only *if and when* our members are well acquainted with its activities and like the image of the association. In order to achieve this goal, ExCom made considerable changes on the IAPSS website, which is our main portal of communication. Furthermore, we adapted the Vision, Values and Mission to the current needs and ExCom will present the Pillar System to specifically define and present our activities, at the GA. Last, we devoted a lot of time and efforts to realisation of closer interpersonal contact between ExCom, members and partners.

Second goal of ExCom was to secure the **financial stability of the Association**. A significant part of ExCom's activities during the first part of the mandate was directed towards obtaining of financial resources for this year's mandate. Intensive negotiations with our current partners were conducted, new fundraising initiatives were set in motion and grant applications with requests for structural support, necessary for guaranteeing viability of IAPSS' permanent seat here in Ljubljana, were submitted. Initiatives regarding fundraising were successful - ExCom can confirm with satisfaction that the financial situation for 2005-2006 is secured. Several applications and partnerships have already been concluded, whereas some proposals are still in process of consideration. The focus of fundraising activities in the second part of the mandate will be on securing the financial stability for the following mandate and collecting funds for implementation and completion of projects.

Third, ExCom decided to focus on **initiation and implementation of projects**. Increased activity through diverse projects is a proof to IAPSS' members and external partners that this association is professional and serious, delivering concrete activities and organising important events. During the first part of our mandate, ExCom applied several proposals for financial support and also tried to stimulate members to become more active. Furthermore, ExCom is currently investing a lot of energy and hard work in running the project '*Old New and Future Europe*', that is recognised and financially supported by the European Commission. Successful coordination and final realisation of a project of this size, conceptualised so to encompass three conferences in three different countries, will build up IAPSS' credibility in a wider public sphere, which is of crucial importance for recognition, future growth and success.

The fourth goal is **to improve and extend the communication network** through closer interpersonal contacts. Due to the insufficient response from our members, ExCom decided to fundamentally change its approach in recruitment and communication. Communication via internet - email and website - was reaching the members, however a considerable part of them were not responding. This could be either due to unfamiliarity with IAPSS' activities or indifference of the members. Whatever the reason may be, it urged for improvement of communication within the community. ExCom is currently experimenting with weekly updating and information exchange by phone with the Contact Persons. This approach will hopefully bridge the gap between ExCom and the IAPSS members. We also have the intention to initiate a 'Contact Persons Training' during this mandate, when representatives of our member associations will meet in Ljubljana and apart from the training, will take part in discussions regarding the future cooperation.

ExCom will continue working on these four main goals in the second part of the mandate and will proceed with all other numerous activities, projects and day-to-day issues that are dealt with in our office. For more detailed information about IAPSS' work, I strongly suggest you to read the rest of this document.

As the Chairperson of IAPSS, personally I am very proud of our achievements so far. The ExCom and staff have worked hard and the results are very promising. *IAPSS is moving forward!* Therefore, I would like to especially thank to ExCom, Staff, Volunteers and Partners for their endeavours, energy and belief in IAPSS.

PART II – Implementation of the Operational Plan 2005-2006

Part II shows the level of implementation of the programs and objectives stated in the OP 2005-2006. It is taken from the second ExCom monitoring Report, period 15.12.2005 – 15.02.2006. For a full description of the ExCom activities - what was done, what has to be done, problems and solutions - see *annex 1*; the 2nd ExCom Monitoring Report.

STRATEGIC GOAL A: Institutional Strengthening

Program A.1: Permanent Seat Program	
OG: to assure the administrative framework for the existence and development of IAPSS <i>Karl Olav G. Sørensen</i>	
OObj A.1.1: Ensure financial stability for the existence and development of the Permanent Seat for one IAPSS fiscal year.	1 2 3 4 5
OObj A.1.2: Assure maintenance and professional coordination of the ExCom office.	1 2 3 4 5
OObj A.1.3: Encourage political science students to candidate for the IAPSS Executive Committee.	1 2 3 4 5
OObj A.1.4: Ensure the necessary conditions concerning living, studying and knowledge transfer of the future ExCom.	1 2 3 4 5
Program A.2 Internal Organization Program COMPLETED 2004	
Program A.3: IAPSS Annual Conference Program	
OG: Organization of the IAPSS Annual Conference.	
OObj A.3.2: Initiating the preparations for the IAPSS Annual Conference 2007. <i>PAM 2006/2007 and Nataša Žebovec</i>	1 2 3 4 5
Program A.4: IAPSS General Assembly Program	
OG: Organize the IAPSS General Assembly.	
OObj A.4.1: Organization of the IAPSS General Assembly in Amsterdam in April 2006. <i>PAM Esmeralde van Vliet and Nataša Žebovec</i>	1 2 3 4 5
OObj A.4.2: Initiating the preparations for the IAPSS General Assembly 2007. <i>PAM 2006/2007 and Nataša Žebovec</i>	1 2 3 4 5
Program A.5: IAPSS Alumni Club Program	
OG: Ensure the development of the IAPSS Alumni Club.	
OObj A.5.1: To coordinate the initiation the IAPSS Alumni Club. <i>Alessio Sanguinetti, Giuliano Gennaio and Giulia Giuliani</i>	1 2 3 4 5

STRATEGIC GOAL B: Development

Program B.1: Regional Development Program COMPLETED 2004

Program B. 2: Regional Centers Program

OG: to facilitate the contacts between political science students and other relevant actors in one region and offer opportunities for the full actualization of students in one region by implementing regional centers.

OObj B.2.1: To further develop the IAPSS Regional Center for Central and Eastern Europe (Bucharest, Romania).
Milena Marin and Giulia Giuliani

1	2	3	4	5
---	---	---	---	---

OObj B.2.2: To further stimulate the Regionalization of IAPSS.
Giulia Giuliani

1	2	3	4	5
---	---	---	---	---

Program B.3: IAPSS Fund for Assistance

OG: Establish the IAPSS Fund for Assistance.

OObj B.3.1: To facilitate the participation of students from developing countries to the Annual Conference and General Assembly.
PAM 2006/2007 and Nataša Žebovec

1	2	3	4	5
---	---	---	---	---

Program B.4: Students for Students

OG: To mediate support from students for students in disadvantaged areas/situations (e.g.: providing books).

OObj B.4.1: To stimulate the members and the Regional Centers to search for funds and / or host fundraising activities
Karl Olav G. Sørensen

1	2	3	4	5
---	---	---	---	---

STRATEGIC GOAL C: Research and Students

Program C.1: POLITIKON– the IAPSS Journal of Political Science

OG: To continue and develop POLITIKON.
Anca Oprisor

OObj C.1.1: Print Issue 10 of POLITIKON– The IAPSS Journal of Political Science.

1	2	3	4	5
---	---	---	---	---

OObj C.1.2: Publish Issue 11 of POLITIKON– the IAPSS Journal of Political Science.

1	2	3	4	5
---	---	---	---	---

OObj C.1.3: Start work on creating a large scale, viable distribution system.

1	2	3	4	5
---	---	---	---	---

OObj C.1.4: Keeping the attained qualitative standards of POLITIKON.

1	2	3	4	5
---	---	---	---	---

OObj .1.5: Keeping up the number of submissions.	1	2	3	4	5
---	---	---	---	---	---

OObj C.1.6: Ensuring visibility of the Journal.	1	2	3	4	5
--	---	---	---	---	---

OObj C.1.7: Finding necessary funds to attain the proposed objectives.	1	2	3	4	5
---	---	---	---	---	---

Program C.2: IAPSS Working Groups Program
OG: Develop the program of common student research on an international level and increase activity in existing groups and get new groups founded.

OObj C.2.1: Raising the awareness of the IAPSS members concerning this project during this mandate. <i>Raluca Teodor</i>	1	2	3	4	5
--	---	---	---	---	---

OObj C.2.2: Have at least six functional working groups in the period of the mandate. <i>Anca Oprisor</i>	1	2	3	4	5
---	---	---	---	---	---

Program C.3: IAPSS Annual Academic Conference Program
OG: To coordinate the organization of IAPSS Annual Academic Conference.

OObj C.3.1: To assist the organization of the Annual Academic Conference 2006. <i>Anca Oprisor</i>	1	2	3	4	5
--	---	---	---	---	---

STRATEGIC GOAL D: IAPSS in the World

Program D.2: Polsci community
OG: To contribute actively to the development of an international political science community.

OObj D.2.1: To stimulate cooperation and common activities with Political Science Associations and Political Science Institutions. <i>Bakar Berekashvili</i>	1	2	3	4	5
--	---	---	---	---	---

Program D.3: Interdisciplinary world
OG: To encourage interdisciplinary networking as a mean to promote communication and understanding between fields and cultures.

OObj D.3.1: Facilitate relationships with similar international student organisations, in order to share knowledge and experience, thus creating conditions for development within IAPSS. <i>Yvon Braam</i>	1	2	3	4	5
---	---	---	---	---	---

STRATEGIC GOAL E: Non-Formal Education

Program E.1: IAPSS Worldwide
OG: IAPSS in all Political Science Schools.

OObj E.1.1: To make IAPSS more known in universities with existing members: "Deepening" <i>Giulia Giuliani</i>	1	2	3	4	5
---	---	---	---	---	---

OObj E.1.2: To recruit new members: "Widening" <i>Tudor Trof</i>	1	2	3	4	5
---	---	---	---	---	---

OObj E.1.3: To have 5 IAPSS Days within the IAPSS community in the period of the current mandate. <i>Raluca Teodor</i>	1	2	3	4	5
--	---	---	---	---	---

Program E.2: IAPSS Yellow Pages OG: to develop the IAPSS web page as a tool in providing users with useful political science information.

OObj E.2.1: Develop Yellow pages program. <i>Bakar Berekashvili</i>	1	2	3	4	5
---	---	---	---	---	---

OObj E.2.2: To develop the Opportunity Center. <i>Bakar Berekashvili</i>	1	2	3	4	5
--	---	---	---	---	---

OObj E.2.3: To develop the Jungle Book for Associations. <i>Giulia Giuliani</i>	1	2	3	4	5
---	---	---	---	---	---

Program E.3: Student Exchange OG: to facilitate access for political science students to a different educational system and to intercultural experiences.

OObj E.3.1: To promote exchanges (Study visits, leisure visits...) between IAPSS association members. <i>Venla Stodolsky</i>	1	2	3	4	5
--	---	---	---	---	---

Program E.4: Twinning OG: to stimulate study visits between local associations and by this ensure the exchange of knowledge among IAPSS Members.
--

OObj Operational Objective E.4.1: To promote the program among the members. <i>Raluca Teodor</i>	1	2	3	4	5
--	---	---	---	---	---

OObj E.4.2: To implement a pilot twinning. <i>Raluca Teodor</i>	1	2	3	4	5
---	---	---	---	---	---

STRATEGIC GOAL F: Formal Education

Program F.1: IAPSS Four Seasons University OG: To develop the program. <i>Giulia Giuliani</i>
--

OObj F.1.1: Define the program.	1	2	3	4	5
--	---	---	---	---	---

OObj F.1.2: To create a guide for the program.	1	2	3	4	5
---	---	---	---	---	---

STRATEGIC GOAL G: Career

Program G.1: Internship Program
OG: develop the internship program.

OObj G.1.1: To initiate the internship program. <i>Venla Stodolsky</i>	1	2	3	4	5
--	---	---	---	---	---

Program G.2: IAPSS Internship Program
OG: To start a process with providing internship possibilities to IAPSS members.

OObj G.2.1: To ensure one internship at IAPSS Permanent Seat. <i>Nataša Žebovec</i>	1	2	3	4	5
---	---	---	---	---	---

Program G.5: Job Related Activities
OG: to facilitate organized contact among political science students and possible employers.

OObj G.3.1: Connect job possibilities with students <i>Venla Stodolsky</i>	1	2	3	4	5
--	---	---	---	---	---

AD-HOC PROGRAMS

Ad-hoc Program 1: Re-styling IAPSS
OG: Re-style the IAPSS image to enhance its structure and concept to suit to requirement and needs of its members.

OObj AH1.1: Distinguish IAPSS as a recognisable body for present and future members. <i>Tudor Trof</i>	1	2	3	4	5
--	---	---	---	---	---

OObj AH1.2: Redefine the IAPSS Mission and vision according to emerging needs of the Association. <i>Karl Olav G. Sørensen</i>	1	2	3	4	5
--	---	---	---	---	---

OObj AH1.3: Redesigning the website, to make it user friendly and more attractive and navigable. <i>Yvon Braam</i>	1	2	3	4	5
--	---	---	---	---	---

Ad-hoc Program 2: IAPSS financial resources
OG: Stimulate fundraising activities to provide essential resources for execution of IAPSS' projects. <i>Yvon Braam</i>

OObj AH2.1: Obtain funds necessary for sustainability of the permanent seat program.	1	2	3	4	5
---	---	---	---	---	---

OObj AH2.2: Obtaining funds necessary for implementation of various projects and raising awareness among our members of	1	2	3	4	5
--	---	---	---	---	---

these possibilities.	
----------------------	--

OObj AH2.3: Shared dedication and involvement in activities related to fundraising.	1	2	3	4	5
--	---	---	---	---	---

Ad-hoc Program 3: Balkan project
OG: Promotion of intercultural learning and understanding in the Balkan Region.

OObj AH3.1: to connect students in the Balkan region. <i>Giulia Giuliani</i>	1	2	3	4	5
--	---	---	---	---	---

OObj AH3.2: Stimulate interdisciplinary and intercultural reasearch about the region. <i>Anca Oprisor</i>	1	2	3	4	5
---	---	---	---	---	---

Ad-hoc Program 4: Project student voice
OG: To empower European students to get involved in civil society.
Karl Olav G. Sørensen

OObj AH4.1: To access funds necessary to hold the training.	1	2	3	4	5
--	---	---	---	---	---

OObj AH 4.2.: Plan and organize the training.	1	2	3	4	5
--	---	---	---	---	---

Ad-hoc Program 5: Old, New, and Future Europe
OG: Organization of the international IAPSS events Old, New, and Future Europe.

OObj AH5.1.1: Organization of the regional conference "Further European Enlargement" in Romania, Bucharest in April, 2006. <i>Julia Calin and Nataša Žebovec</i>	1	2	3	4	5
--	---	---	---	---	---

OObj AH5.1.2 Organization of the regional conference "Europe – Plurality of Identities" in Rome, Italy in May, 2006. <i>Orlando Frasci and Nataša Žebovec</i>	1	2	3	4	5
---	---	---	---	---	---

OObj AH5.1.3: Organization of the international conference "Europe in the World" in Ljubljana, Slovenia in May, 2006. <i>Marina Ferfolja and Yvon Braam</i>	1	2	3	4	5
---	---	---	---	---	---

OObj Goal AH5.2: Coordination of three international IAPSS events within Old, New, and Future Europe. <i>Nataša Žebovec</i>	1	2	3	4	5
---	---	---	---	---	---

PART III – Report of Activities on IAPSS’ Departments

Academic Department (*Anca Oprisor*)

POLITIKON - IAPSS’ Journal of Political Science

During the first part of the mandate, activities of the Editorial Board have been improved. Issue 10 was published in paper format owing to the efforts of the current team. Furthermore, the team has ensured a high-quality Issue 12, with its topic Transatlantic Relations. The issue is currently in the process of finalisation. The Editorial Board will publish a special edition, Issue 11, which will comprise of the papers selected after being presented at the *Old, New & Future Europe* conferences.

The Journal has been advertised through various channels. In order to make POLITIKON accessible world-wide, more efforts will be devoted to creating a viable distribution system. The EB also tried to approach several potential local and international partners, so to obtain further support and guarantee its viability.

So far, the EB has put emphasis on re-styling of the journal’s image and consolidating the work of past teams involved. A PR strategy should ensure the promotion of POLITIKON on both local and international level, which would improve its image within the Political Science community. Continuity is one goal that the team is trying to achieve and for this purpose it has ensured centralization of data concerning the Journal. These actions will hopefully solve the two biggest problems this EB is facing: lack of articles and lack of funds.

Working Groups

Working Groups (WGs) is still a young project in IAPSS’ history. In the second year of existence, its main focus is on strengthening and promotion of the project to the potential contributors.

The Middle East WG has been re-activated; students are in a regular contact thus contributing to the discussions. The second active WG is the Environmental Group, with number of its activities and members increasing.

In order to support this program, a promotional campaign will be launched and new WG’s will be founded, as for example, a WG regarding the Balkan region which will be connected to the *Balkan Project*.

To achieve further development of the WG’s, local coordination of WG’s - by one IAPSS member association - is stimulated in order to accomplish continuity and increased active involvement. IAPSS Georgia have accepted the coordination of the Human Rights WG.

Annual Academic Conference (AAC)

The Annual Academic Conference will be organised by IAPSS Member Association in Trieste. ExCom will provide all support necessary for organisation of the AAC in 2005-2006.

A Different View

Project *a Different View* was designed with the purpose to serve as a platform for Political Science students where they would be able to express their opinions on the

political events in their respective countries. After its rapid development in the previous mandate, three issues, the third of which released in October 2005, have been published online.

Due to the absence of a coordinator during the first four months of the mandate, almost no activities were conducted. However, with Tudor Trof taking over the vacant position, we are hoping not only to continue but even to expand the network of contributors.

General Secretariat (*Karl Olav G. Sørensen*)

The General Secretariat (GS) in Ljubljana functions as the driving force of the organization. Its most salient and vital tasks are coordination of the Association as well as internal and external communication. Since the ExCom of 2005-2006 considered the policies established during the previous mandate as successful, it generally continued to follow the working methods.

Internal and Exterior Communication and Correspondence

Communication between ExCom and members has been conducted mainly by mediation of the Membership Department. All incoming requests have been dealt with either by Chairperson, Executive General Secretary, or forwarded to ExCom member who is the head of the relevant department. Members and staff are contacted mainly through mailing lists, e-groups and website. The ExCom is hoping that the number of Annual Reports submitted by member associations prior to the General Assembly, will be higher than the last year.

A SupCom policy, that is still to be voted upon at the General Assembly, is developed with the aim to determine relation between the ExCom and SupCom and specify responsibilities of these two bodies in respect to each other. The contact between these two IAPSS bodies is conducted by two appointed persons responsible for communication.

The minutes of the ExCom are uploaded on the IAPSS staff e-group, with the notification subsequently sent to all e-group members. The main purpose of this is to ensure transparency of our organization, and serve as a means for reflection and a feedback by IAPSS staff and members on the work of the ExCom.

Administrative guidelines for the ExCom have been specified and among various tasks, they include communication within the group, archiving, office guidelines, to name only a few.

Financial department (*Natasa Zebovec*)

- a) Development of the minimum budget for mandate 2005-2006.
- b) Development of several budgets for different funds and projects:
 - Budget project 'Student Voice'
 - Budget support grant of the European Commission
 - Budget US Embassy grant
 - Budget project ONFE, Ljubljana Conference
- c) Management of "Old, New, and Future Europe" conferences' budget and coordination of the three budgets within the project.

- d) Arrangement of the financial books and book-keeping for the last months of mandate 2004-2005.
- e) In arrear book-keeping of the mandate 2005-2006.
- f) Submitting monthly reports to the ExCom and SupCom.
- g) Revision of the IAPSS Policy on Refunds.
- h) Submitting financial reports for partner (ŠOS) and Student Service Agency.

Fundraising Department (*Yvon Braam*)

The ExCom strategy has been to change the approach regarding FR. IAPSS, as the international organisation, should not focus only on Slovenia in looking for partnerships and resources, but FR should also be conducted in other countries. IAPSS' members were invited to contribute to fundraising activities, but there was hardly any response. The idea to create an international FR committee in order to share the responsibilities and encourage better accessibility to resources in other countries seems to be beyond our reach. As the situation is now, all responsibilities regarding FR are carried by the ExCom. All ExCom members will have to contribute to FR activities and approach organisations in their home countries for support.

Generally, more organisations, both public and private, need to be contacted for future partnerships. The ExCom lacks the Human Resources to fully develop FR activities. Apart from focussing on obtaining funds through potential partnerships, IAPSS should also use its projects for providing resources necessary to support its permanent seat.

Permanent Seat

- a) **Faculty of Social Sciences of the University of Ljubljana** provided IAPSS office space, internet connection and reimbursement for the monthly phone costs amounting up to 80 euros → Contract signed for indefinite time
- b) **European Commission Grant**, which provides support to administrations of international NGO's → no answer received yet.
- c) **SOS** (the Slovene Student Union) and IAPSS came to an agreement regarding a payment and after signing an annex to the existing contract, SOS transferred 1.000.000 Tolar (4.000 euros) to IAPSS' account → contract is signed
- d) **Student Organisation of the University of Ljubljana (SOU Ljubljana)** will support IAPSS' permanent seat program with 500.000 Tolar (2000 euros). Resources obtained thus replace the funds which SOS missed to provide. → contract will be signed
- e) **Zavod SOBA (Agency SOBA)** granted IAPSS 1.000.000 SIT (5.000 euros) → partial contract is signed
- f) **SOU Ljubljana** will support POLITIKON issue number 10 and 12 → in progress
- g) **European Commission**, as part of project Old New and Future Europe, will financial support POLITIKON issue 11 (special edition) → contract signed
- h) **Municipality of Ljubljana** - a request for structural support to the Mayors office → application in progress.
- i) Several **private organisations** were targeted → all proposals rejected

Projects

- a) **European Youth Foundation**: application project 'Student Voice' → rejected

- b) **Youth Program (Action 2), Movit National Agency:** European Voluntary Service → approved (support in the for of HR)
- c) **Youth program (Action 5); Movit National Agency:** application 'Contact Persons Training' → in progress
- d) **US embassy in Slovenia:** application project 'Democratisation and Education at Slovene Universities' → in progress
- e) **Municipality of Ljubljana:** application additional funds project 'Old New & Future Europe', the Ljubljana Conference → in progress
- f) **NATO:** project proposal in development → in progress

Human Resources Department (*Maria Giulia Giuliani*)

The Human Resources department has just welcomed the first EVS-er (European Voluntary Service) in Ljubljana, the city where the Head Office is located. The EVS-er, Juliya Baranovika, is from Riga, Latvia, and was member of IAPSS' Association Member LIPZSA. She arrived on the 14th of February and she will work for the Membership Department with a main responsibility to widen the IAPSS community. Furthermore, she will be included into several other ongoing projects.

One of the primary activities of the ExCom on the local level, in Ljubljana, has been directed towards attracting volunteers, thus increasing number of the staff actively working in the Permanent Seat's office. The ExCom has already recorded success in recruiting individuals interested in working with IAPSS and formed a committee of eight volunteers assigned to organize the Ljubljana conference as a part of the *ONFE* project.

On the international level the ExCom is constantly lobbying for active engagement in IAPSS, trying to bring closer the member associations and encourage their mutual cooperation.

International Cooperation Department (*Bakar Berekashvili*)

International cooperation of IAPSS is mainly focused on establishing both international and local partnerships, with the aim to create more prominent and recognizable image, to establish cooperation between IAPSS and other organizations through concrete projects.

IAPSS has already established several partnerships with IPSA, EPSnet and the Council of Europe, to name only a few. However, the focus of the IC department this year is on further deepening the existing relationships with the prospect of arriving to the stage where these partnerships would be more than just 'in name', but rather should include regular communication, mutual active promotion of organizations, shared activities and projects. Apart from deepening the existing relationships, ExCom targeted several new organizations as potential partners, whereas the tasks are divided among the ExCom members.

Another of the ExCom aspired goals is creation of the 'patron system'. Providing a support of eminent statesmen and cultural personalities, acting as IAPSS ambassadors, would contribute to IAPSS promotion and credibility. No concrete steps have been taken in this respect.

Existing contacts with the ExCom coordinators:

- a) American Political Science Association (APSA) – Tudor Trof
- b) International Political Science Organisation (IPSA) – Yvon Braam
- c) European political Science Network (EPSnet) – Anca Oprisor
- d) NATO – Yvon Braam
- e) Council of Europe – Yvon Braam
- f) International Studies Association (ISA) – Anca Oprisor
- g) International Students of History Association – Bakar Berekhasvili

New targets:

- a) European Law Student Association (ELSA) – Tudor Trof
- b) AEGEE – Yvon Braam
- c) OSCE – Bakar Berekashvili
- d) AIESEC – Giulia Giuliani
- e) ESIB – Yvon Braam
- f) Peace Institute in Ljubljana – Anca Oprisor
- g) South- Eastern European Educational Cooperation Network – Giulia Giuliani

Legal Department (*Natasa Zebovec*)

Though the activities of legal department were not as intense as in the previous mandate, they were as follows:

- a) Registration of the new legal representative of IAPSS at the national authorities.
- b) Employment contracts for ExCom were prepared and signed.
- c) The preparation of the Agenda for GA 2006 and preparation of the documents to be voted upon → *in progress*
- d) Revision of the IAPSS Internal Regulations → *to be presented at the GA*
- e) Revision of the IAPSS Statute → *to be presented at the GA*

In the second part of the mandate the Legal Department will closely examine and analyze the implications of the changed legislation on NGO's in Slovenia. The adopted IAPSS Statute will be officially translated into Slovene and English, provided that there are financial resources for that. Another focus will be on obtaining legal advice related to the conduct of the regionalisation process (IAPSS' branch offices).

Membership Department (*Maria Giulia Giuliani*)

The Development and Membership Department (MD) has had a great success regarding the number of Associated Members (Individual Members) whose membership was approved from the beginning of the mandate until now (*see Annex 2*)

As of the new Association Members, there are seven new associations that are currently in the process of receiving the full IAPSS membership. They are, as follows Nijmegen (the Netherlands), Sofia (Bulgaria), Cluj-Napoca (Romania), Bucharest (Romania), Vilnius (Lithuania), Skopje (Macedonia) and Budapest (Hungary). (*see Annex 3*)

Thanks to regular contacts established via email and phone, most of IAPSS Association Members have been noticeably active on the local level.

During this mandate, one of the MD's priorities is to make IAPSS members aware that the only way to make 'IAPSS live long and prosper' is by having several projects organized and conducted by IAPSS members. For that purpose, 'Tool-Kits' on *how to organize an IAPSS event* are being developed by ExCom and a 'Contact Persons Training' will be organized in Ljubljana in the second part of the mandate. The aim of this training is to improve the knowledge and understanding of the general concept of 'IAPSS Contact Person', and contribute to increase in number of projects run by IAPSS' members.

Planning and Monitoring Department (*Karl Olav G. Sørensen*)

Planning mandate 2005-2006

In the process of planning the 2005-2006 mandate, the ExCom reviewed the monitoring reports released during the previous mandate. The new ExCom obtained information on implementation of programs of the OP 2004-2005. With help of these monitoring reports, ExCom made this years OP during the training conducted in Ljubljana in the mid October. The OP includes:

- Selected prioritized programs of the Strategic Plan.
- Newly developed Ad-hoc programs.

The OP describes the objectives and working methods that are to be used. Operational Plan for the mandate of 2005-2006 was finalized and published on the 15th of November 2005.

Monitoring

To monitor, ExCom uses the form developed during the last mandate, with only minor modifications. What is new this year is that the monitoring is conducted on a bimonthly basis, in order to achieve a continuous evaluation. In addition, contact between SupCom and ExCom is more firm and frequent – enabling SupCom to review, assist and give input to the ExCom's activities. Monitoring reports are an integrated part of the ExCom – SupCom relationship and help in fulfilling the obligations of both bodies according to the Statute.

Project Development Department (*Yvon Braam*)

ExCom is trying to be timely informed and updated on potential calls for external financing at all times. The possibility of initiating projects was promoted amongst our members - specifically regarding the possibility to conduct 'exchange' between member associations - and the ExCom takes responsibility for informing about the deadlines for external financing of projects. ExCom is actively trying to find partners for projects and it has assisted some IAPSS members in the application procedure. In the future, this will be a big part of the work of the ExCom.

Public Relations Department (*Tudor Trof*)

ExCom's primary goal regarding PR is restyling of IAPSS' image with the help of specific PR strategy. The summary of changes already made is as follows:

Numerous modifications have been implemented on the IAPSS webpage: structure, content and image. The website gained more appealing and attractive looks, it is easier to navigate and find required information. During the second part of the mandate focus will be on update of the website content as well as on launching a PR campaign to guide and promote the process of IAPSS' 'Re-styling'.

Apart from the general promotion of the Association, the attention needs to be given to the respective projects as well. Projects targeted for promotion are: *Opportunity Centre*, *Working Groups*, *POLITIKON* and *A different View* magazine.

ExCom also decided to work on the member's 'sense of belonging' to the IAPSS community. Through the informal approach and organisation of informal activities (IAPSS ski trip, parties, photo contest etc.), ExCom tries to increase enthusiasm and activity of the members.

PR materials were created, for example the 'guide for IAPSS volunteers', 'IAPSS Mini-Guide', and an informal PowerPoint presentation etc.

ExCom has been working to improve IAPSS' image on the local level, targets were: the Faculty of Social Sciences - students, faculty representatives and professors - other local student associations, local media, local companies and embassies. Attracting volunteers and promoting IAPSS as active student organisation in Slovenia is the main aim of this campaign.

PART IV – Report PAM Executive Committee Member

This report will provide the obtained results of the main goals of the Premium Association Member (PAM): organising and providing facilities for the Annual Conference (AC) & General Assembly (GA) of IAPSS. At this very moment, 22 associations have applied for the conference and 12 individual members are invited to take part at the Annual Conference.

It was our goal to have all facilities close to each other, last year much time was lost due to the large distance and long travelling time between the different facilities. Already accommodation, lecture rooms, lunch and diner facilities are booked and paid for. Furthermore, a special website is developed and on-line. Here participants can find recent information concerning the theme and accommodation.

We general theme of the AC, Global Crime, was presented at the IAPSS GA in Moscow last year. This general theme is divided into three areas of specialisation: Terrorism, Genocide and Human Trafficking. Each day of the conference will explore a different sub-theme through lecturers by specialists who have been invited to share their knowledge and discuss with the participants. All three themes will in the morning be discussed on the international level, after which we will analyze the subject at the local level, by means of a case and lectures and workshops.

It was quite difficult to finance a conference of which 100 participants have to be provided with lunch, diner, accommodation and lectures while they only pay a small amount of the actual costs. We are happy that our university has provided us with 10.000 euros to make this conference happen, which is half of the total costs, 20.000 euros. The remaining amount will be collected by participation fees.

The main difficulties were due to the fact that there is not a document with all the rules and traditions stated for organising the IAPSS AC and GA. Although everything was planned already in November, unexpected rules came up, for instance the tradition of having a three layered system of payment (1st for free, 2nd a bit more, 3rd most), which made it very difficult to set a participation fee. This resulted in a complicated application procedure. Furthermore, it makes one realise that only one member organisation is financially responsible and pays all costs of the GA of an international organisation. In order to prevent future PAM members with these difficulties and risks I hereby promise to create a document which will provide (financial) advices and a time tables for organizing the AC & GA.

The Committee of Machiavelli has spend a significant time to provide our members with an enervating and inspiring AC, at this moment we have all reasons to believe that it will become a successful event.

PART V – Financial Report

IAPSS		
Statement of revenues and expenses on IAPSS Bank Accounts *		
For: IAPSS General Assembly 2006		
Statement of Revenues and Expenses as of February 28, 2006		
	Oct. 1 2005 – Feb. 28 2006	
Support and revenues	SIT	EURO
Membership Fee	28.764,00	120
Donation from ŠOS	1.000.000,00	4.172
Donation from Agency ŠOBA	350.000,00	1.460
Interest/Others	683,14	3
Total Support and Revenue	1.350.683,14	5.755
Expenses		
Permanent Staff	579.204,00	2.416
Equipment	3.480,00	15
Office materials and supplies	33.071,00	138
Communications (Telephone + Post + Website)	75.776,56	316
Transportation	96.120,00	401
Banking	11.830,00	49
Other Expenses	4.770,00	20
Total Expenses	804.251,56	3.355
Excess of revenues over expenses (Balance Forward)	546.431,58	2.400

* The primary currency used is SIT (Slovene Tolar). On 28th February it was converted by the currency 1 SIT (Slovene Tolar) = 239,7 € (Euro).

IAPSS 2005-2006				
Accounts Receivable and Accounts Payable Reported to Budget *				
28 th of February 2006				
Accounts Receivable (AR)				
Category	Sub-category	Budget	AR to date	Percentage
Fees	Membership Fees	2640	120	4.5%
Private Grants	IPSA	70	0	0.0%
Donation/Public Tender	Student Org. of the Fac. Of Soc. Sci. (U. of Ljubljana) (ŠOFDV)	1670	0	0.0%
Donation/Contract	CMOK	834	0	0.0%
Donation/Contract	Student Org. of U. of Ljubljana	2086	0	0.0%
Donation/Contract	Student Org. of Slovenia = ŠOS	4172	4172	100.0%
Donation/Contract	Agency ŠOBA	4172	1460	35.0%
Total AR		15.644	5.752	37.0%

Accounts Payable (AP)				
Category	Sub-category	Budget	AP to date	Percentage
Human resources	Elected Members Costs	9240	2416	26,1%
Infrastructure/Equipment Procurement	Equipment	292	15	5.1%
	Fixed Assets	0	0	0.0%
Materials and Supplies	Office Materials	308	138	44.8%
Printing and Publications	Politikon	1670	0	0.0%
	IEC Materials	0	0	0.0%
Communications	Telephone	150	90	60.0%
	Postage and shipping	751	94	12.5%
Travel	Transport in Lj. Bus	1000	401	40.0%
Special Technical Services	Legal	0	0	0,0%
	Web site	134	132	99.0%
Banking	Bank Account Maint.	100	49	50.0%
Fees	Participation fee	0	0	0.0%
Miscellaneous Expenses		1000	20	2.0%
Total AP:		14645	3355	22.9%