



International Association for Political Science Students

Radboud University Nijmegen

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Motions Package

December 12, 2020 General Assembly of the International Association for Political Science Students (IAPSS)



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Motion 1: Honorary Membership for Professor Marcel Wissenburg

Moved by: Justin Patrick

Whereas Professor Marcel Wissenburg has been taking care of IAPSS' mail at its mailing address in Nijmegen for at least the past few years, providing valuable support to our organization;

Be it resolved that Professor Marcel Wissenburg be granted an IAPSS Honorary Membership.

Motion 2: Revisions to Committee Structures

Moved by: Justin Patrick

Whereas IAPSS' internal volunteer committees have faced challenges maintaining their operations in recent years;

Whereas there are currently overlaps in jurisdiction between a number of committees and IAPSS Global departments;

Whereas some committees require more volunteers than what has been permitted in previous years;

Be it resolved that Regulation 1 be amended as follows:

Regulation 1: Structure

1. General Provisions

§ 1 These regulations govern the internal structure and procedures of the International Association for Political Science Students, hereinafter IAPSS or the association.

§ 2 This document is based on Article 13 (1) of the IAPSS Statutes.

§ 3 These regulations aim to:

- a. Set the structure of IAPSS;
- b. Establish the IAPSS Global Board and Regional Boards;
- c. Define the status of the Academic Affiliates of IAPSS;



- d. Define the remit of the Executive Committee (hereinafter ExCom);
- e. Define the remit of the Advisory Board;
- ~~f. Establish a Grant Application Committee (hereinafter IAPSS GAG);~~
- ~~g. Establish an Event and Project Evaluation Committee (hereinafter IAPSS EEC);~~
- ~~h. Establish a Delegation Application Committee (hereinafter IAPSS DAG);~~
- ~~i. Establish a Diversity and Human Resources Committee (hereinafter IAPSS DHRC);~~
- k. Define rules for internal voting;
- l. Define the regional structure of IAPSS;
- m. Define rules for Honorary Members;
- n. Define rules for financial administration.

§ 4 The entirety of the IAPSS Statutes, Regulations, Policies and all other rules agreed by the General Assembly is referred to as the IAPSS Legal Framework.

§ 5 All positions referred to in this document refer to IAPSS Global, if not specified differently. IAPSS Global is comprised of members holding positions to administrate, contribute, and develop the global affairs of the association in contrast to the association's regional affairs.

2. The structure of IAPSS

§ 6 Section 2 of these regulations is applicable to all further sections and to the legal framework except the IAPSS Statutes. Any contradictory rule is not applicable if breaching the provisions of Regulation 1, Section 2.

§ 7 IAPSS is divided into IAPSS Global, which bears the legal personality of IAPSS, and six regional chapters.

§ 8 The work of IAPSS Global is conducted in the Global Board and among the Academic Affiliates. Its main responsible body for operational management and decision making is the Executive Committee (ExCom) and its monitoring body is the Advisory Board. Six regional boards complete the IAPSS structure. All boards are independent from each other in their work unless stated otherwise in the legal framework of IAPSS. The ExCom, the Global Board and the regional boards are accountable to the members of the Association through the General Assembly, and the independent Advisory Board. For the ExCom and each Board, Rules of Procedure can be adapted by the General Assembly.

§ 9 The IAPSS Global Board contains the following bodies:

- a. The International Cooperation Department;
- b. The Regional Affairs Department;
- c. The Secretariat;
- d. The Financial Administration Department;
- e. The Academic Department;
- f. The Programs Department;



g. The Public Relations Department.

§ 10 The IAPSS Global Board additionally forms the following Committees consisting of its members or specific individuals as outlined in the IAPSS Legal Framework:

- a. ~~The Grant Application Committee;~~
- b. ~~The Event and Project Evaluation Committee;~~
- c. ~~The Delegation Application Committee;~~
- d. The Diversity and Human Resources Committee.

§ 11 The IAPSS Academic Affiliates are IAPSS individual members comprising:

a. Deputy Editors-in-Chief, Senior Editors, Editors, Junior Editors and Editorial Assistants of IAPSS publications that make up the IAPSS journals Politikon: The IAPSS Journal of Political Science, Encuentro Latinoamericano and the academic blog A Different View (ADV);

b. Members of the Authorial Board of A Different View;

c. Chairs, Vice Chairs and Members of the Student Research Committees, hereinafter SRC Members;

d. Members of the Academic Think Tank / Academic Committee Members. (hereinafter ATT/ACOM Members);

e. Other IAPSS members in positions qualifying for Academic Affiliates as decided upon by the ExCom. A positive vote of the Head of the Academic Department is required for establishing an Academic Affiliate position qualifying for Academic Affiliate.

§ 12 The IAPSS Advisory Board is an independent body within the IAPSS Global Board. Members of the Advisory Board are entitled to the same rights as the members of the Global Board.

§ 13 Heads of each Department, Editors-in-Chief of the IAPSS publications, Regional Chairs, ATT/ACOM Chairs, and SRC Chairs can appoint Coordinators, Editors, Editorial Assistants, SRC Members, and ATT/ACOM Members. This goes accordingly with section XI of these regulations. The mandate of each Board member begins with signing the Volunteering Agreement at the beginning of the Association Year (1 June) or during the mandate and ends with the end of the Association Year (31 May). Editors in Chief are appointed for two mandates.

3. The IAPSS Executive Committee

§ 14 The ExCom consists of seven members:

- a. The IAPSS President;
- b. The IAPSS Secretary-General;



- c. The IAPSS Treasurer;
- d. The IAPSS Vice President for Regional Affairs;
- e. The IAPSS Vice President for Academic Affairs;
- f. The IAPSS Vice President for Programs;
- g. The IAPSS Vice President for Public Relations.

§ 15 Each ExCom member is responsible for their assigned tasks as outlined in the IAPSS Legal Framework. If not specified through any legal document, the ExCom decides on the distribution of further responsibilities together. Each ExCom member leads the coordinators in their respective Departments.

§ 16 Any ExCom member may under no circumstances occupy more than one position within the ExCom. Membership in the ExCom and Advisory Board at the same time is prohibited.

§ 17 Any ExCom member may at any time hand over their voting rights to the Deputy of their respective Department, in case of absence or other reasonable causes. The Deputies of each department are:

- a. The Director of International Cooperation for the International Cooperation Department;
- b. The Deputy Secretary of the Regions for the Regional Affairs Department;
- c. The Deputy Secretary-General for the Secretariat;
- d. The Deputy Treasurer for the Financial Administration Department;
- e. The Deputy Head for Academic Affairs for the Academic Affairs Department;
- f. The Deputy Head for Programs for the Programs Department;
- g. The Deputy Head for Public Relations for the Public Relations Department.

§ 18 If the ExCom member is not available at the meeting and the holder of the position has not transferred their voting rights to their Deputy, the Deputy cannot vote on the respective ExCom member's behalf.

§ 19 The ExCom is jointly responsible for the coordination and execution of all the assigned tasks.

§ 20 In case of termination of an ExCom membership, the Deputy of said ExCom position's department may replace the vacant position as an ExCom member upon the approval of the remaining ExCom members. If the Deputy is not approved, the ExCom may appoint a replacement to serve in the ExCom position in the interim until a replacement can be elected at the next general assembly.

§ 21 The General Assembly at the end of the association year discharges the ExCom of the previous year.



§ 22 A discharge as stated under § 21 can only happen when the General Assembly has adopted the:

- a. Annual Report;
- b. Financial Statement.

§ 23 In case the General Assembly rejects or does not proceed with a vote on the final report and/or the financial statement as required in Regulation 1, § 22, the ExCom is obliged to continue in their roles and call for a new General Assembly within six (6) weeks.

4. The IAPSS Advisory Board

§ 24 The Advisory Board consists of three members.

§ 25 Each Advisory Board member is responsible for the assigned tasks outlined in the IAPSS legal framework. Further responsibilities to monitor, assess, or mediate can be added by the ExCom for the duration of the respective mandate.

§ 26 Any Advisory Board member may under no circumstances occupy more than one position within the Advisory Board.

§ 27 The General Assembly at the end of the association year discharges the Advisory Board of the previous year and elects the Advisory Board for the following year.

§ 28 The under § 27 stated discharge can only happen, when the General Assembly has adopted the:

- a. Final Supervisory Report.

§ 29 In case the General Assembly rejects or does not proceed with a vote on the final supervisory report at the General Assembly as stated under § 28, the ExCom is obligated to call for a new General Assembly within six (6) weeks, at which the Advisory Board must present the Final Supervisory Report.

5. ~~The IAPSS Grant Applications Committee~~

§ 30 The ~~IAPSS Grant Application Committee~~ ~~Financial Administration Department~~ is in charge of assessing grant applications proposed by IAPSS members or offered to IAPSS.

6. ~~The IAPSS Event and Project Evaluation Committee~~



§ 31 The ~~IAPSS Event and Project Evaluation Committee (EPEG)~~ Programs Department is in charge of assessing event and project proposals suggested by members of IAPSS or by non-members when the intention of becoming a member is expressed.

8. The ~~IAPSS~~ Delegation Applications Committee

§ 32 The ~~IAPSS Delegation Application Committee (DAC)~~ Academic Department is in charge of preparing applications and organizing delegations to external events.

9. The IAPSS Diversity and Human Resources Committee

§ 33 The IAPSS Diversity and Human Resources Committee (DHRC) is charged with the responsibility of:

- a. ensuring that IAPSS human resources remain healthy, safe and effective through means such as vetting candidates for appointed positions and implementing conflict management processes.
- b. guarding and enforcing standards of inclusion and effective diversity within IAPSS as outlined in the IAPSS Legal Framework, including but not limited to the Code of Conduct;
- c. analyzing the situation of diversity and safeguarding matters of equity within IAPSS as an association on a structural and individual level and to that end submitting biannual reports to the Global Board including its activities since its last report and recommendations for improvement in April and December.

§ 34 The IAPSS DHRC consists of the following three members:

- a. One member from the ExCom elected by the ExCom;
- b. One member from the Advisory Board elected by the Advisory Board;
- c. One coordinator elected by coordinators.

§ 35 Decision making in the IAPSS DHRC is based on a two-thirds majority.

10. Internal Voting

§ 36 According to § 10 of these regulations, Deputy Heads of Departments, Coordinators, and Academic Affiliates are appointed.

- a. The Executive Committee appoints Coordinators by a majority of all its current members. The candidates are usually proposed by the Heads of Departments in which the position is located.



b. Editors-in-Chief are appointed for a two-year mandate, other Coordinators are appointed for a one-year mandate, both with a possibility of extension upon mutual agreement and satisfaction at the beginning of the next mandate.

c. Deputy Editors-in-Chief of IAPSS Publications, Senior Editors, Editors, Junior Editors of IAPSS Journals, Authors of A Different View and Members of the ATT/ACOM are appointed by a consensus of the Head of the Academic Department and the Coordinator of the branch of the Academic Department in which the position is located.

d. Editorial Assistants are appointed by a consensus of the Head of the Academic Department and the Editors-in-Chief of the IAPSS Journals.

e. SRC Chairs, Vice Chairs and Members are appointed according to the valid version of the Guidelines for IAPSS SRCs.

f. Other Academic Affiliates are appointed by the Head of the Academic Department for positions established by the ExCom.

g. Deputy Editors-in-Chief of IAPSS Publications, Senior Editors, Editors, Junior Editors of IAPSS Journals, Authors of A Different View are appointed for a two-year mandate with a possibility of extension upon mutual agreement and satisfaction at the beginning of the next mandate.

h. ATT/ACOM Members are appointed for a term designated by a consensus of the Head of the Academic Department and the ATT/ACOM Coordinator.

i. Other Academic Affiliates are appointed for a term determined by the Head of the Academic Department.

j. In case a consensus about an appointment cannot be reached, the Head of the Academic Department or the Coordinator may request that the ExCom ~~to~~ vote on the appointment at its next meeting.

§ 37 In exceptional cases where the position does not fall under one of the structural bodies stated in the Legal Framework, the ExCom can appoint Coordinators by majority vote.

§ 38 Any new position within the Global Board must be announced in a written form to the ExCom without unreasonable delay. Three members of the ExCom can jointly stop the creation of a position or appointment of a new person to a board when they show reasonable doubt. A vote on the respective position will then be held in the ExCom within one week after the objection. The Decision of the ExCom is final and without appeal.

11. IAPSS Regional Structure



§ 39 IAPSS has six regional chapters with their own regional boards as stated in § 7 and § 8 of these regulations. The regional chapters are:

- a. IAPSS Africa;
- b. IAPSS Asia;
- c. IAPSS Europe;
- d. IAPSS Latin America and The Caribbean;
- e. IAPSS Oceania;
- f. IAPSS USA & Canada.

§ 40 The work within these regional chapters as well as the connection to IAPSS Global and the other bodies of IAPSS is governed by specific regulations.

12. Honorary Members

§ 41 Individuals can be awarded with an honorary member status by the General Assembly.

§ 42 Honorary membership lasts for life unless an honorary member voluntarily revokes their honorary membership or if an honorary membership is revoked by the General Assembly.

§ 43 Honorary members do not have voting rights within IAPSS and cannot run for elected positions unless they purchase an IAPSS membership.

Motion 3: Retiring the Vacant Vice President for Regional Affairs Position

Moved by: Justin Patrick

Whereas the IAPSS Regions have developed considerably since their inception in 2018 and following the increased to regional autonomy passed at the May 2020 IAPSS General Assembly;

Whereas the IAPSS Regions have been taking turns chairing Council of Regions meetings and have largely operated without a Vice-President for Regional Affairs since the position became vacant in July 2020;

Be it resolved that Regulation 1 be amended as follows:

Regulation 1: Structure

1. General Provisions



§ 1 These regulations govern the internal structure and procedures of the International Association for Political Science Students, hereinafter IAPSS or the association.

§ 2 This document is based on Article 13 (1) of the IAPSS Statutes.

§ 3 These regulations aim to:

- a. Set the structure of IAPSS;
- b. Establish the IAPSS Global Board and Regional Boards;
- c. Define the status of the Academic Affiliates of IAPSS;
- d. Define the remit of the Executive Committee (hereinafter ExCom);
- e. Define the remit of the Advisory Board;
- f. Establish a Grant Application Committee (hereinafter IAPSS GAC);
- g. Establish an Event and Project Evaluation Committee (hereinafter IAPSS EEC);
- h. Establish a Delegation Application Committee (hereinafter IAPSS DAC);
- i. Establish a Diversity and Human Resources Committee (hereinafter IAPSS DHRC);
- k. Define rules for internal voting;
- l. Define the regional structure of IAPSS;
- m. Define rules for Honorary Members;
- n. Define rules for financial administration.

§ 4 The entirety of the IAPSS Statutes, Regulations, Policies and all other rules agreed by the General Assembly is referred to as the IAPSS Legal Framework.

§ 5 All positions referred to in this document refer to IAPSS Global, if not specified differently. IAPSS Global is comprised of members holding positions to administrate, contribute, and develop the global affairs of the association in contrast to the association's regional affairs.

2. The structure of IAPSS

§ 6 Section 2 of these regulations is applicable to all further sections and to the legal framework except the IAPSS Statutes. Any contradictory rule is not applicable if breaching the provisions of Regulation 1, Section 2.

§ 7 IAPSS is divided into IAPSS Global, which bears the legal personality of IAPSS, and six regional chapters.

§ 8 The work of IAPSS Global is conducted in the Global Board and among the Academic Affiliates. Its main responsible body for operational management and decision making is the Executive Committee (ExCom) and its monitoring body is the Advisory Board. Six regional boards complete the IAPSS structure. All boards are independent from each other in their work unless stated otherwise in the legal framework of IAPSS. The ExCom, the Global Board and the regional boards are accountable to the members of the Association through the General



Assembly, and the independent Advisory Board. For the ExCom and each Board, Rules of Procedure can be adapted by the General Assembly.

§ 9 The IAPSS Global Board contains the following bodies:

- a. The International Cooperation Department;
- b. ~~The Regional Affairs Department;~~
- ~~e.~~ The Secretariat;
- ~~dc.~~ The Financial Administration Department;
- ~~ed.~~ The Academic Department;
- ~~fe.~~ The Programs Department;
- ~~gf.~~ The Public Relations Department.

§ 10 The IAPSS Global Board additionally forms the following Committees consisting of its members or specific individuals as outlined in the IAPSS Legal Framework:

- a. The Grant Application Committee;
- b. The Event and Project Evaluation Committee;
- c. The Delegation Application Committee;
- d. The Diversity and Human Resources Committee.

§ 11 The IAPSS Academic Affiliates are IAPSS individual members comprising:

- a. Deputy Editors-in-Chief, Senior Editors, Editors, Junior Editors and Editorial Assistants of IAPSS publications that make up the IAPSS journals Politikon: The IAPSS Journal of Political Science, Encuentro Latinoamericano and the academic blog A Different View (ADV);
- b. Members of the Authorial Board of A Different View;
- c. Chairs, Vice Chairs and Members of the Student Research Committees, hereinafter SRC Members;
- d. Members of the Academic Think Tank / Academic Committee Members. (hereinafter ATT/ACOM Members);
- e. Other IAPSS members in positions qualifying for Academic Affiliates as decided upon by the ExCom. A positive vote of the Head of the Academic Department is required for establishing an Academic Affiliate position qualifying for Academic Affiliate.

§ 12 The IAPSS Advisory Board is an independent body within the IAPSS Global Board. Members of the Advisory Board are entitled to the same rights as the members of the Global Board.

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SRC Members, and ATT/ACOM Members. This goes accordingly with section XI of these regulations. The mandate of each Board member begins with signing the Volunteering Agreement at the beginning of the Association Year (1 June) or during the mandate and ends with the end of the Association Year (31 May). Editors in Chief are appointed for two mandates.

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- b. The IAPSS Secretary-General;
- c. The IAPSS Treasurer;
- d. ~~The IAPSS Vice President for Regional Affairs;~~
- e. The IAPSS Vice President for Academic Affairs;
- fe. The IAPSS Vice President for Programs;
- gf. The IAPSS Vice President for Public Relations.

§ 15 Each ExCom member is responsible for their assigned tasks as outlined in the IAPSS Legal Framework. If not specified through any legal document, the ExCom decides on the distribution of further responsibilities together. Each ExCom member leads the coordinators in their respective Departments.

§ 16 Any ExCom member may under no circumstances occupy more than one position within the ExCom. Membership in the ExCom and Advisory Board at the same time is prohibited.

§ 17 Any ExCom member may at any time hand over their voting rights to the Deputy of their respective Department, in case of absence or other reasonable causes. The Deputies of each department are:

- a. The Director of International Cooperation for the International Cooperation Department;
- b. ~~The Deputy Secretary of the Regions for the Regional Affairs Department;~~
- e. The Deputy Secretary-General for the Secretariat;
- dc. The Deputy Treasurer for the Financial Administration Department;
- ed. The Deputy Head for Academic Affairs for the Academic Affairs Department;
- fe. The Deputy Head for Programs for the Programs Department;
- gf. The Deputy Head for Public Relations for the Public Relations Department.

§ 18 If the ExCom member is not available at the meeting and the holder of the position has not transferred their voting rights to their Deputy, the Deputy cannot vote on the respective ExCom member's behalf.

§ 19 The ExCom is jointly responsible for the coordination and execution of all the assigned tasks.



§ 20 In case of termination of an ExCom membership, the Deputy of said ExCom position's department may replace the vacant position as an ExCom member upon the approval of the remaining ExCom members. If the Deputy is not approved, the ExCom may appoint a replacement to serve in the ExCom position in the interim until a replacement can be elected at the next general assembly.

§ 21 The General Assembly at the end of the association year discharges the ExCom of the previous year.

§ 22 A discharge as stated under § 21 can only happen when the General Assembly has adopted the:

- a. Annual Report;
- b. Financial Statement.

§ 23 In case the General Assembly rejects or does not proceed with a vote on the final report and/or the financial statement as required in Regulation 1, § 22, the ExCom is obliged to continue in their roles and call for a new General Assembly within six (6) weeks.

4. The IAPSS Advisory Board

§ 24 The Advisory Board consists of three members.

§ 25 Each Advisory Board member is responsible for the assigned tasks outlined in the IAPSS legal framework. Further responsibilities to monitor, assess, or mediate can be added by the ExCom for the duration of the respective mandate.

§ 26 Any Advisory Board member may under no circumstances occupy more than one position within the Advisory Board.

§ 27 The General Assembly at the end of the association year discharges the Advisory Board of the previous year and elects the Advisory Board for the following year.

§ 28 The under § 27 stated discharge can only happen, when the General Assembly has adopted the:

- a. Final Supervisory Report.

§ 29 In case the General Assembly rejects or does not proceed with a vote on the final supervisory report at the General Assembly as stated under § 28, the ExCom is obligated to call for a new General Assembly within six (6) weeks, at which the Advisory Board must present the Final Supervisory Report.



5. The IAPSS Grant Application Committee

§ 30 The IAPSS Grant Application Committee is in charge of assessing grant applications; proposed by IAPSS members or offered to IAPSS.

6. The IAPSS Event and Project Evaluation Committee

§ 31 The IAPSS Event and Project Evaluation Committee (EPEC) is in charge of assessing event and project proposals; suggested by members of IAPSS or by non-members when the intention of becoming a member is expressed.

8. The IAPSS Delegation Application Committee

§ 32 The IAPSS Delegation Application Committee (DAC) is in charge of preparing applications and organizing delegations to external events.

9. The IAPSS Diversity and Human Resources Committee

§ 33 The IAPSS Diversity and Human Resources Committee (DHRC) is charged with the responsibility of:

- a. ensuring that IAPSS human resources remain healthy, safe and effective through means such as vetting candidates for appointed positions and implementing conflict management processes.
- b. guarding and enforcing standards of inclusion and effective diversity within IAPSS as outlined in the IAPSS Legal Framework, including but not limited to the Code of Conduct;
- c. analyzing the situation of diversity and safeguarding matters of equity within IAPSS as an association on a structural and individual level and to that end submitting biannual reports to the Global Board including its activities since its last report and recommendations for improvement in April and December.

§ 34 The IAPSS DHRC consists of the following three members:

- a. One member from the ExCom elected by the ExCom;
- b. One member from the Advisory Board elected by the Advisory Board;
- c. One coordinator elected by coordinators.

§ 35 Decision making in the IAPSS DHRC is based on a two-thirds majority.

10. Internal Voting



§ 36 According to § 10 of these regulations, Deputy Heads of Departments, Coordinators, and Academic Affiliates are appointed.

a. The Executive Committee appoints Coordinators by a majority of all its current members. The candidates are usually proposed by the Heads of Departments in which the position is located.

b. Editors-in-Chief are appointed for a two-year mandate, other Coordinators are appointed for a one-year mandate, both with a possibility of extension upon mutual agreement and satisfaction at the beginning of the next mandate.

c. Deputy Editors-in-Chief of IAPSS Publications, Senior Editors, Editors, Junior Editors of IAPSS Journals, Authors of A Different View and Members of the ATT/ACOM are appointed by a consensus of the Head of the Academic Department and the Coordinator of the branch of the Academic Department in which the position is located.

d. Editorial Assistants are appointed by a consensus of the Head of the Academic Department and the Editors-in-Chief of the IAPSS Journals.

e. SRC Chairs, Vice Chairs and Members are appointed according to the valid version of the Guidelines for IAPSS SRCs.

f. Other Academic Affiliates are appointed by the Head of the Academic Department for positions established by the ExCom.

g. Deputy Editors-in-Chief of IAPSS Publications, Senior Editors, Editors, Junior Editors of IAPSS Journals, Authors of A Different View are appointed for a two-year mandate with a possibility of extension upon mutual agreement and satisfaction at the beginning of the next mandate.

h. ATT/ACOM Members are appointed for a term designated by a consensus of the Head of the Academic Department and the ATT/ACOM Coordinator.

i. Other Academic Affiliates are appointed for a term determined by the Head of the Academic Department.

j. In case a consensus about an appointment cannot be reached, the Head of the Academic Department or the Coordinator may request that the ExCom to vote on the appointment at its next meeting.

§ 37 In exceptional cases where the position does not fall under one of the structural bodies stated in the Legal Framework, the ExCom can appoint Coordinators by majority vote.

§ 38 Any new position within the Global Board must be announced in a written form to the ExCom without unreasonable delay. Three members of the ExCom can jointly stop the creation



of a position or appointment of a new person to a board when they show reasonable doubt. A vote on the respective position will then be held in the ExCom within one week after the objection. The Decision of the ExCom is final and without appeal.

11. IAPSS Regional Structure

§ 39 IAPSS has six regional chapters with their own regional boards as stated in § 7 and § 8 of these regulations. The regional chapters are:

- a. IAPSS Africa;
- b. IAPSS Asia;
- c. IAPSS Europe;
- d. IAPSS Latin America and The Caribbean;
- e. IAPSS Oceania;
- f. IAPSS USA & Canada.

§ 40 The work within these regional chapters as well as the connection to IAPSS Global and the other bodies of IAPSS is governed by specific regulations.

12. Honorary Members

§ 41 Individuals can be awarded with an honorary member status by the General Assembly.

§ 42 Honorary membership lasts for life unless an honorary member voluntarily revokes their honorary membership or if an honorary membership is revoked by the General Assembly.

§ 43 Honorary members do not have voting rights within IAPSS and cannot run for elected positions unless they purchase an IAPSS membership.

Be it further resolved that Regulation 5 be amended as follows:

Regulation 5: Regions

1. General Provisions

§ 1 This regulation governs the regional affairs of the International Association for Political Science Students.

§ 2 These regulations are complemented by the Rules of Procedures and guiding documents of each regional board that must be in compliance with the Legal Framework.

2. The Regional Structure



§ 3 The regional structure of IAPSS consists of six chapters based on Regulation 1, section 12. These are:

- a. IAPSS Africa;
- b. IAPSS Asia;
- c. IAPSS Europe;
- d. IAPSS Latin America and The Caribbean;
- e. IAPSS Oceania;
- f. IAPSS USA & Canada.

§ 4 Based on § 8 of Regulation 1, each of the chapters named in Regulation 5, section 3 are governed by a regional board.

3. The Regional Leadership Committee (RLC)

§ 5 The Regional Leadership Committee of each Regional Chapter is established by these regulations.

§ 6 The Regional Leadership Committees have the following names:

- a. IAPSS Africa Regional Committee;
- b. IAPSS Asia Regional Committee;
- c. IAPSS Europe Regional Committee;
- d. IAPSS Latin America and The Caribbean Regional Committee;
- e. IAPSS Oceania Regional Committee;
- f. IAPSS USA & Canada Regional Committee.

§ 7 The RLCs are accountable to the IAPSS General Assembly and the IAPSS Executive Committee.

§ 8 The RLCs consist of at least these six members:

- a. The Regional Chair of the respective region;
- b. The Regional Deputy Chair of the respective region;
- c. The Regional Project and Events Coordinator of the respective region;
- d. The Regional Outreach Coordinator,
- e. The Regional Liaison Coordinator
- f. The Regional Media Coordinator

§ 9 The Regional Chair of each respective region is elected by vote during the General Assembly held at the end of each association year by the members from the IAPSS Region each Regional Chair represents, respectively. If there are less than five (5) members present



from an IAPSS Region at a general assembly where there is an election for their Regional Chair, the entire general assembly shall also vote for said Regional Chair.

§ 10 The other positions within the RLCs are appointed by the Regional Chair of the respective region. An appointment by a Regional Chair can be overruled and/or discharged by a majority vote of the ExCom.

In the event that there is no Chair, the ~~Vice President for Regional Affairs-Executive Committee~~ will step in to appoint a Regional Chair and members of the RLC.

4. Mandate

§ 11 The regions' responsibility and mandate involves the following fields:

- a. Creating and building a political science student network in the respective region in accordance with the proclaimed values and mission of the association;
- b. Offering programs of any kind that provide IAPSS members' professional learning experiences and access to a professional junior community in their respective region;
- c. Embedding and linking the association into regional, national, and local networks of political science students.

§ 12 The Regional Chair of each region is in-charge of:

- a. Leading the regional committee and overseeing the work of each coordinator;
- b. Developing and implementing a regional outreach strategy inline with the vision of IAPSS Global;
- c. Serving as a connection between IAPSS Global and their IAPSS Regional Chapter;
- d. Managing the Regional Chapter's finances

§ 13 The Regional Deputy Chair assumes the position of the Regional Chair in the case of the latter's resignation or departure. In cases where there is no deputy, one of the members of the RLC may step up. If no one does so, the Vice President for Regional Affairs should open a Call for Applications to fill that position within three (3) weeks after the announcement of the termination or resignation and appoint a suitable replacement to serve in the interim until the next general assembly.

§ 14 The Regional Project and Events Coordinator of each Regional Chapter is in charge of all the projects of the region from drafting the project proposals to their implementation.



§ 15 The Regional Outreach Coordinator of each Regional Chapter is in charge of seeking grant and funding opportunities which are bound to a region and assisting their respective Chairs in enlarging their Regional Chapter's network of possible partners

§ 16 The Regional Liaison Coordinator of each Regional Chapter is in charge of creating partnerships within the region such as leading the process of registering IAPSS as a member organisation of local youth forums and other student advocacy platforms.

§ 17 The Regional Media Coordinator of each Regional Chapter is in charge of maintaining the region's presence in the region. This includes finding initiatives to promote the Regional Chapter through various media including but not limited to online social media initiatives such as posts, podcasts, blogs, or vlogs projects.

§ 18 The RLCs make their decisions by a simple majority vote.

§ 19 The RLCs must meet at least once a month. The outcome of the meeting must be covered by minutes taken by one of the members of the respective RLCs.

§ 20 In the case of a termination mid-mandate or resignation of a member of the RLC of a region the respective Regional Committee should open a Call for Applications to fill that position within three (3) weeks after the announcement of the termination or resignation. If the position is not filled within three (3) weeks after the announcement, the respective Regional Chair may appoint a suitable replacement.

§ 21 The mandate of each RLC member shall be one (1) year.

5. Relation to IAPSS Global

§ 22 The respective Regional Chapter is independent in their work unless otherwise stated in the legal framework.

§ 23 The Regional Chapters can only enter into agreements with other organizations if they achieve the stage of incorporation. Unincorporated Regional Chapters must obtain approval from the IAPSS Executive Committee before entering into agreements and IAPSS Legal Representatives must sign for any such agreements. This clause may be overruled if the IAPSS Executive Committee deems that it is of ultimate necessity that the Regional Chapter enter into an agreement and/or sign for an agreement, in which case the Executive Committee shall approve the way forward in the context of the situation.

6. Reporting Structure



§ 24 The Regional Chapters are accountable to the IAPSS General Assembly and the Executive Committee.

§ 25 Two (2) weeks before the last General Assembly of the ongoing association year each Regional Chapter must send a report to the Executive Committee which must be published by the Executive Committee before the General Assembly along with other agenda material as outlined in the Legal Framework. Each report must contain:

- a. All events organised by IAPSS in the region;
- b. All projects conducted by IAPSS in the region;
- c. All partners of IAPSS in the region;
- d. Efforts regarding fundraising in the Regional Chapter.

7. Council of Regions

§ 26 The Council of Regions (hereinafter “CoR”) shall be a forum for Regional Chapters to coordinate activities and set the regionalization strategy.

§ 27 The CoR consists of all six (6) Regional Chairs and the ~~Vice-President for Regional Affairs, and the Deputy Head of Regional Affairs-President.~~

§ 28 The CoR shall meet at least once a month.

§ 29 The CoR decides with simple majority vote of all Regional Chairs.

§ 30 The CoR shall hold focused strategy meetings with Regional Chairs at least twice a mandate to discuss:

- a. Public Relations strategy;
- b. Events strategy;
- c. Projects and Academics strategy;
- d. Fundraising strategy;
- e. International Cooperation strategy

§ 30 It is strongly encouraged that other RLC members attend the focused strategy meetings as well.

8. RLC Team Member Dismissal

§ 31 The Regional Chair may dismiss another RLC member.



§ 32 If an RLC member feels that they have been wrongfully dismissed, they may appeal in writing to the Executive Committee, which shall prompt the Executive Committee to vote on whether to overrule the dismissal at the next Executive Committee meeting.

§ 33 A majority vote of the Executive Committee is required to overrule a dismissal.

9. Regional Autonomy and Discretionary Powers

§ 34 The Regional Chair, may increase or lower the price of membership offered to those within its region. In accordance with the Articles of Association, any such prices must be constrained to those which were approved by the General Assembly at the annual meeting. As such the following must be observed:

a. The prices which may be utilized are limited to the following:

- i. € 15
- ii. € 10
- iii. € 5
- iv. € 3
- v. € 1
- vi. € 0

b. The ExCom reserves the right to disallow any such changes upon a majority vote.

c. Alterations must be made in relation to a specific number of individuals, and a region cannot put in place an alteration open to an unlimited number of individuals. The specific number of altered price memberships must be known, recorded, and approved in advance.

d. Facilitation of membership need not be completed online, and the Regional Chapter may elect to collect membership details locally, subsequently sending these details to the Vice President for Regional Affairs whereby they would be directly entered into the IAPSS system as members.

e. Payment need not be completed online, and the Regional Chapter may elect to collect payment itself, subsequently transferring all owed money to the central IAPSS bank account.

f. An RLC may not provide any membership discounts to current team members, or any who have held a role in the prior mandate.



§ 35 The Regional Chapter may elect to form partnerships with regional organisations at their discretion, contingent to the below subclauses. Partnerships may include joint events and the transfer of funding.

a. Unincorporated Regional Chapters must obtain approval from the IAPSS Executive Committee before entering into agreements and IAPSS Legal Representatives must sign for any such agreements.

i. This sub clause may be overruled if the IAPSS Executive Committee deems that it is of ultimate necessity that the Regional Chapter enter into an agreement and/or sign for an agreement, in which case the Executive Committee shall approve the way forward in the context of the situation.

b. Provided that the Regional Chapter is well-established in their region, and is registered as incorporated regionally, they may enter into legal contracts at the discretion of the Regional Chair.

c. The ExCom may, upon a majority vote, at any time request that a relationship between an RLC^f and an organisation be dissolved, excluding in situations whereby this would result in the breaking of a legal contract or obligation. Should such a contract exist, the RLC must take all reasonable measures to remove itself from the partnership at the earliest opportunity.

d. In accordance with Regulation 5, ~~section 2, subsection 1~~, a Regional Chapter may choose to offer a discounted membership rate to all individual members of a specific organisation, paid in bulk by that organisation's leadership team. All willing members of that organisation would become full IAPSS members, equivalent to all other members internationally.

§ 36 The RLC may establish itself as an incorporated association provided that approval has been provided by IAPSS Global. Any necessary funds shall be provided by the ExCom, unless the RLC elects to utilize any existing funds they possess.

a. Any additional requirements/registrations which need to be completed prior to incorporation should only be initiated following approval for incorporation by the IAPSS Global. These also should be financed by IAPSS Global unless otherwise decided by the RLC.



§ 37 The RLC may create a local bank account for its own purposes, provided that approval has been provided by the ExCom.

a. When possible the IAPSS Treasurer must act **as** a registered signatory of the account, when not possible the RLC must provide any requested financial information to the Treasurer at the earliest opportunity.

b. Management and maintenance of regional bank accounts shall be the primary

~~e~~-responsibility of the relevant Regional Chair, with all payments and transfers requiring direct authorisation.

~~dc~~. Should a relevant position holder vacate their role within IAPSS, all necessary changes to bank account signatories must occur within one month.

§ 38 A Regional Chapter shall receive half of all membership fees which arise from memberships within their region. This shall be contingent upon a formal request for funds put forth by the Regional Chair to the ~~Vice-President for Regional Affairs-Executive Committee~~.

a. The transfer of funds to the Regional Chapter must not take place until a bank account has been established to the satisfaction of the IAPSS Treasurer.

b. Funds must be transferred at least quarterly to a Regional Chapter bank account in regular practice.

c. In the first three years after the creation of a new Regional Chapter bank account, the ExCom may approve all membership fees raised from a region to be transferred to that region.

§ 39 Regional Chapters must, wherever possible, conduct such business as incorporation and bank account creation within a single country within their region. Establishment of multiple sub-organisations in different countries, including multiple bank accounts, must be approved by a majority vote within the ExCom.



Motion 4: Detailing the Role of the Advisory Board

Moved by:

Whereas the Advisory Board, essentially the judicial branch of IAPSS, can benefit from additional clarifications to its procedures and jurisdiction to augment its operations;

Be it resolved that the following Regulation be added to the IAPSS Legal Framework:

Advisory Board

1. General Provisions

§ 1. This Regulation details the judicial branch of IAPSS. This includes the role of the Advisory Board to make just rulings that are as impartial as possible on internal disputes and relevant procedures, as well as serving as IAPSS' ultimate appeal body besides the General Assembly. It also includes the Diversity and Human Resources Committee (DHRC) as the first level of dispute resolution for matters pertaining to human resources.

§ 2. The judicial branch of IAPSS in no way supersedes legislation in the country IAPSS is incorporated in or any litigation relevant to IAPSS.

2. Precedents and Recordkeeping

§ 3. The Advisory Board and the DHRC shall operate according to the principle of precedent, meaning that rulings of past decisions shall serve as standard unless decided otherwise by the Advisory Board or the General Assembly.

§ 4. In the context of this Regulation, a ruling shall refer to a decision made by the Advisory Board in response to a complaint received.

§ 5. The Advisory Board shall ensure that records of rulings and rationales for said rulings are preserved and made public on the IAPSS website no later than thirty (30) days after a ruling is made.

§ 6. The DHRC shall ensure that records of its decisions and all evidence, complaints, requests for advice, correspondence, meeting minutes, and other relevant information pertaining to its decisions are preserved internally.

§ 7. All evidence, complaints, correspondence, meeting minutes, and other relevant information pertaining to rulings shall be preserved by the Advisory Board internally.



3. Complaint Procedures

§ 8. Any IAPSS member may submit a complaint to the Advisory Board if they feel an injustice has occurred within the organization.

§ 9. The DHRC shall make initial decisions on complaints pertaining to human resources, including but not limited to recruitment, dismissal, and workplace conduct within IAPSS.

§ 10. A complainant whose complaint went to the DHRC believes the DHRC's decision on the complaint was unjust, they may appeal their complaint to the Advisory Board.

§ 11. If the Advisory Board receives a complaint pertaining to human resources that is not due to an appealed DHRC decision, the complaint shall be referred to the DHRC.

§ 12. If the DHRC receives a complaint not pertaining to human resources, the complaint shall be referred to the Advisory Board.

§ 13. All complaints shall be sent an initial response within thirty (30) days by the appropriate judicial body to confirm that the complaint has been received.

§ 14. Following the initial response to a complaint sent to the DHRC, the DHRC shall determine the method(s) of decision-making and/or dispute resolution.

§ 15. Following the initial response to a complaint sent to the Advisory Board, the Advisory Board shall contact the relevant parties involved to inform them of the complaint and to gather evidence relevant to the complaint.

§ 16. All IAPSS employees and volunteers are required to turn over any correspondence and information on their IAPSS email account and IAPSS digital workspaces to the Advisory Board that is relevant to a complaint if requested by the Advisory Board, as well as to participate in any meetings with the Advisory Board relevant to a complaint.

§ 17. When the Advisory Board makes a ruling on a complaint, they shall do so in writing and inform the all relevant parties and the Executive Committee, with each Advisory Board member stating how they voted if applicable and providing a written rationale for their vote and/or outlining their perspective on the complaint.

§ 18. Advisory Board rulings on complaints shall be final unless in particular cases that may be otherwise specified in the IAPSS Legal Framework.

4. Advice



§ 19. Any IAPSS member may submit a request for advice to the Advisory Board for matters pertaining to the interpretation of the IAPSS Legal Framework, amending the IAPSS Legal Framework, compliance with the IAPSS Legal Framework, and the implementation of the IAPSS Legal Framework.

§ 20. All requests for advice shall be sent an initial response within thirty (30) days by the Advisory Board to confirm that the request for advice has been received.

§ 21. Following the initial response to a request for advice sent to the Advisory Board, the Advisory Board shall deliberate on what to recommend and shall produce a written ruling outlining their advice, which shall be shared with all relevant parties and the Executive Committee, with each Advisory Board member stating how they voted if applicable and providing a written rationale for their vote and/or outlining their perspective on the request for advice.

§ 22. All IAPSS employees and volunteers are required to turn over any correspondence and information on their IAPSS email account and IAPSS digital workspaces to the Advisory Board that is relevant to a request for advice if requested by the Advisory Board, as well as to participate in any meetings with the Advisory Board relevant to a request for advice.

§ 23. Advisory Board rulings on requests for advice shall be final unless in particular cases that may be otherwise specified in the IAPSS Legal Framework.

5. Legal Counsel

§ 24. The Advisory and Executive Committee shall be jointly responsible for soliciting legal advice on behalf of IAPSS and initiating legal actions.

§ 25. The Advisory Board and Executive Committee shall determine how best to correspond with legal counsels and which IAPSS personnel should be the points of contact.

§ 26. The Advisory Board shall be responsible for overseeing the procurement of evidence and any other information, research, or documentation pertinent to IAPSS' legal actions, and shall be responsible for ensuring this information is delivered to IAPSS' legal counsels in a timely manner that fulfills any time limits for such procurement.

§ 27. All IAPSS employees and volunteers are required to turn over any correspondence and information on their IAPSS email account and IAPSS digital workspaces to the Advisory Board that is relevant to legal actions IAPSS is engaged in if requested by the Advisory Board, as well as to participate in any meetings with the Advisory Board relevant to legal actions IAPSS is engaged in.



Motion 5: Country for Relocation

Moved by: Justin Patrick

Whereas at the May 2020 IAPSS General Assembly, members voted to recommend that the Executive Committee explore options for relocating IAPSS;

Whereas Canada seems to be the best option because all the forms are in English, and incorporation and maintaining non-profit status can be done online;

Whereas IAPSS' partner organization, the International Political Science Association, is currently located in Canada and may be able to provide guidance to assist with the relocation process;

Be it resolved that the General Assembly recommend that the IAPSS Executive Committee initiate the process to relocate IAPSS to Canada.

Motion 6: Codifying Established General Assembly Precedents

Moved by: Justin Patrick

Whereas there are certain conventional precedents that IAPSS uses regarding General Assemblies that do not necessarily fit with *Robert's Rules of Order, Newly Revised* (the rules of order IAPSS General Assemblies operate under);

Whereas these conventional precedents are beneficial to upholding the IAPSS' democracy, including allowing the organization to be run completely by student members instead of finding an individual from outside the organization;

Whereas since the IAPSS General Assembly chair should retain democratic rights if they have an active IAPSS membership;

Be it resolved that these conventional precedents be codified in the IAPSS Legal Framework as exceptions to *Robert's Rules of Order, Newly Revised*;

Be it further resolved that these exceptions be embodied in the following amendments to Regulation 4 of the IAPSS Legal Framework:

Regulation 4: General Assembly Rules of Procedure



1. General Provisions

§ 1. These Rules of Procedure aim to let the General Assembly proceed in accordance with the principles of democracy and sound administration.

2. General Assembly

§ 2. Voting at each General Assembly is to be held online, through a secure online discussion and voting platform, for which the Executive Committee is responsible. The General Assembly is held simultaneously in-person, and voting begins after the in-person discussion is finished. Casting a vote during the in-person GA through a secret ballot must always be granted upon request.

§ 3. Each Association year there will be at least one General Assembly, held at the World Congress of the Association no later than April.

§ 4. Written resolutions, proposals and discussion papers should be sent at least seven (7) days prior to the General Assembly to the Executive Committee and published by the Executive Committee to all members at least five (5) days prior to the General Assembly. Proposals by the Executive Committee should be published at least seven (7) days prior to the General Assembly.

§ 5. Each General Assembly shall be conducted in accordance with *Robert's Rules of Order, Newly Revised*. In instances where the Legal Framework conflicts with *Robert's Rules of Order, Newly Revised*, the IAPSS Legal Framework shall take precedence.

§ 6. IAPSS shall operate with the following exceptions to *Robert's Rules of Order, Newly Revised*:

a. The General Assembly chairperson shall be able to move, second, and vote on motions, provided that they have an active IAPSS membership.

3. Board of the General Assembly

§ 67. The board of the General Assembly presides over the General Assembly and it bears the responsibility to ensure the General Assembly proceeds in an orderly fashion in accordance with the principle of sound administration.

§ 78. The board of the General Assembly consists at least of one (1) Executive Committee member, preferably the Secretary-General.



§ 89. The remit of the board of the General Assembly consists of: a. Presiding over the General Assembly; b. Taking the minutes of the General Assembly; c. Archiving all documents of the General Assembly;

§ 910. The members of the board of the General Assembly appoint a chairperson among themselves. The chairperson presides over the General Assembly.

§ 110. The board of the General Assembly mutually decides on the remit of every member of the board of the General Assembly.

§ 124. The board of the General Assembly may at any time confer one or more of its tasks and obligations as mentioned in Regulation 4, section 3 to other members of the Association. Those who thus exercise these tasks and obligations, act under the responsibility of the board of the General Assembly.

§ 132. The term of the board of the General Assembly lasts from the start of the General Assembly until the end of the same General Assembly.

4. Articles of the General Assembly

§ 143. The Executive Committee proposes an agenda and sends the agenda along with all concerning documents and the call for the General Assembly at least thirty (30) days prior to the General Assembly.

§ 154. All members and bodies of the Association may propose items to put on the agenda to the Executive Committee until no later than one week before the day of the beginning of the discussions in the General Assembly. Should the Executive Committee decide not to place a proposed item on the agenda, it shall forthwith inform the member of its decision in writing.

§ 165. If the in-person discussion at the General Assembly results in any announcements, these shall be communicated through the online platform at the earliest time possible.

§ 176. The results of the online voting at each General Assembly are announced by the board of the General Assembly to all members within 48 hours from the closing of the voting period.

§ 187. Each member has access to the online discussion and voting platform through her personal login credentials and password. 6. Discussion

§ 198. The discussion at the General Assembly unfolds at the in-person General Assembly venue with options to join through the secure online platform. For each agenda point, there is a separate discussion channel opened. Authors of the comments are identified through their name or username in the online system.



§ 2049. Each online discussion platform at the General Assembly shall contain a separate section allowing to submit new agenda points by IAPSS members. The placement of the agenda point on the agenda proceeds as stipulated in Article 5 paragraph 2.

§ 210. At the in-person discussion at the General Assembly, in-person as well as online participating members: a. May ask a question to whoever holds the floor during the debate, after their presentation is finished, and reply to the answer that is provided to this question;

7. Voting

§ 224. Voting takes place through a secure online platform or at the location of the in-person General Assembly upon request.

§ 232. The standard period of voting is 48 hours for final votes on Legal Framework amendments and seven (7) days for elections. The voting platform as well as the in-person balloting is administered by the board of the General Assembly which can ask for necessary technical assistance, providing that all personal data shall remain protected. Voting periods for amendments to amendments, procedural motions, and all other motions shall take place during the General Assembly and last for a suitable time to allow all members present at a general assembly to vote as determined by the General Assembly Chair.

§ 243. All voting for elections shall be by secret ballot.

8. General Assembly Minutes

§ 254. Minutes taken at a General Assembly must be posted online no later than thirty (30) days after the General Assembly has taken place in a way that is accessible to members and shall be kept online indefinitely.

§ 265. The Secretary General shall ensure that a copy of the minutes of each General Assembly is archived internally.

Motion 7: By-Elections

Moved by: Oleksii Zahreba

Whereas members of the IAPSS Executive Committee can only be elected at IAPSS General Assembly;

Whereas General Assemblies have traditionally been held only twice per year;



Whereas members of the Executive Committee had been resigning frequently in the past with no Deputy to replace them;

Whereas appointed ExCom members have a significant advantage over new candidates by the time the next General Assembly takes place;

Be it resolved that the following Regulation be added to the IAPSS Legal Framework:

By-Elections

1. General provisions

§ 1 This regulation governs the procedures of hosting by-elections to the IAPSS Executive Committee (hereinafter ExCom), Advisory Board, and Regional Leadership Committees.

2. Definition

§ 2 A by-election is defined as a process for electing an ExCom member when a position becomes vacant between general assemblies.

3. Position vacancy

§ 3 A position within the ExCom, Advisory Board, or Regional Leadership Committee can become vacant when an ExCom member, Advisory Board member, or a chair of a Regional Leadership Committee:

- a. voluntarily resigns;
- b. passes away;
- c. receives a discharge by the general assembly;
- d. ceases to be an IAPSS member;
- e. loses free management of their assets pursuant to a court decision.

4. Initiating a by-election

§ 4 A by-election shall be initiated within seven (7) days when a position on ExCom, Advisory Board, or Regional Leadership Committee becomes vacant.

§ 5 A by-election shall not be initiated if the General Assembly is planned to take place within 60 days after the position on ExCom, Advisory Board, or Regional Leadership Committee becomes vacant.

5. By-election organizing process



§ 6 The Secretary-General shall make a decision on a date for the by-election within seven (7) days after the position becomes vacant.

§ 7 The by-election shall take place no later than sixty (60) days after the position becomes vacant.

§ 8 The Secretariat shall be responsible for creating a webpage with a description of the vacant position and setting up online voting.

§ 9 The Secretariat shall begin accepting candidates' applications to the by-election on the same day of the by-election date announcement.

§ 10 The date of the by-election shall be announced on communication channels used by IAPSS:

- a. website;
- b. social media pages;
- c. email newsletter;
- d. Slack;
- e. communication channels used by IAPSS regions.

§ 11 The Secretariat shall be responsible for reviewing the candidates' eligibility to run in the by-election. The candidates shall be informed whether they are accepted to run in the by-election no later than seven (7) days after they submit their application or at least fourteen (14) days before the election date, whichever is earlier.

§ 12 The eligibility criteria for a position on the ExCom is determined by the IAPSS Legal Framework.

§ 13 The Secretariat shall stop accepting candidates' applications to by-election at least fifteen (15) days prior to the by-election date.

6. By-election campaign

§ 14 The by-election campaign shall begin fourteen (14) days before the by-election date.

§ 15 The Secretariat shall publish candidates' CVs and platform statements on a by-election website page.

§ 16 Candidates must make themselves available during the by-election campaign for questions from IAPSS members. They can choose to answer the questions via email or a social media profile. This contact information and relevant links must be included in their CV or platform statement.



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7. By-election process

§ 17 By-election voting shall be held during seven (7) days. The vote shall be carried out on the IAPSS website.

§ 18 The results of the online voting shall be announced by the Secretariat to all IAPSS members within forty-eight (48) hours after the closing of the voting period.

§ 19 The Secretariat shall complete all formal procedures of orienting the candidate-elect within seven (7) days of the announcement of the by-election results.